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2015

Board Minutes from January 29, 2015-December 8, 2023

Texas Silver-Haired Legislature

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**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 29, 2015

Time: 10:00 AM – 12:00 PM

Place: Durham Conference Room – Texas Medical Association

Minutes taken by: Pat Porter

Attendees:

Ben E. Dickerson*
Gavin Gadberry*
Troy Alexander
Bruce Bower
Mark Sanders
Lina Supnet-Zapata
Pat Porter

Absent:

Cindy Adams
Karen Johnson
Carlton Lancaster

Guests:

Albert B. Campbell
Rudy Cantu

* by phone

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Troy Alexander, President, called the meeting to order Quorum established at 10:12 AM
Review & Approve Meeting Minutes	Troy Alexander asked members to review & approve the November 10, 2014 Meeting Minutes.
MOTION	Motion to approve as presented Mark Sanders; Bruce Bower seconded. Motion carries.
Old Business:	<ol style="list-style-type: none"> 1. Announce the adoption of the Amended and Restated Bylaws as voted and approved by email. 2. Adopt the Code of Conduct as furnished by email. Accepted unanimously and attendees will sign copies to go in file. Others will furnish emailed signatures.
New Business:	<ol style="list-style-type: none"> 1. Treasurer's report from Nancy Thornton, copy attached. Presented by Mark Sanders. 2. Bookkeeper Duties report: Nancy Thornton has since withdrawn her name from consideration as has Joyce Hatcher. Bruce Bower will furnish name of potential bookkeeper. In the meantime, Akin shall continue. Mark Sanders will supervise. 3. TSHL Comptroller Report presented by Rudy Cantu. <ol style="list-style-type: none"> a. TSHL 4th Quarter Comptroller report. b. TSHL recap 2013-14 of funds received and disbursed. Copies attached. c. TSHL Budget for 2015-16 is under review and will be considered at the Executive Committee meeting February 16 for presentation to the TSHLF at the next meeting. 4. TSHL update from Pat J. Porter, Speaker <ol style="list-style-type: none"> a. Compiling attendees for Gala and request additional seating for TSHL members and their guests. b. Election process for new and returning TSHL members ends April, 2015. c. Orientation for all members will be July 12-16, 2015. 5. Report on Gala presented by Troy Alexander <ol style="list-style-type: none"> a. A Resolution recognizing TSHL's 30th Anniversary is being prepared and will be heard on the House floor in February. Date to be determined. b. A photographer has been hired for \$1000.00 to take photos and make them available to the Foundation and to TSHL for media use.

	<p>c. Bruce Bower suggested that the Judicial Branch be invited and he will extend a personal invitation to the Chief Justice to attend.</p> <p>6. TSHL Silver Star award committee will be charged with determining the criteria for this award as there is no clear cut information based on prior winners.</p>
MOTION	To establish the Silver Star Award committee with the charge to determine the criteria for future awards. Motion passed.
MOTION	<p>7. Board Vacancy follow-up. Troy Alexander discussed the 3 openings and advised that John Davis, chair of the Advisory Council, has been suggested as a potential Board member.</p> <p>To accept John Davis as a new Board member was made, seconded, and passed.</p> <p>There are still two openings and names of potential Board members suggested include Susan Merrick, Alice Latino, and Melody Chatelle.</p> <p>8. Al Campbell, former member of the Board, presented a proposal on behalf of Donald Whiteside. Mr. Whiteside proposes to furnish \$1000/month for the next twelve months to be dedicated to the use of TSHL members for travel and lodging expenses. This proposal was accepted by motion and a committee appointed to produce the forms and criteria needed to make awards under this grant. Members of the committee are Mark Sanders, Lina Supnet-Zapata, Ben Dickerson, Al Campbell as a TSHL representative, and is chaired by Pat J. Porter.</p>
Board Terms and Membership	Troy Alexander spoke about Board terms of service, Board recruitment for 2015 & Officer selection. Bruce Bower was selected as Vice President of TSHLF Board. Cindy to continue as Secretary and Mark Sanders as Treasurer.
2015 Meeting Dates	<p>April 20, 2015 10-12 AM, place tbd</p> <p>July 16, 2015 2:00 PM, Wyndham Garden Hotel?</p> <p>October – Follow up at next meeting – tentatively 10/26</p>
MOTION	Motion to adjourn. Motion carries.
Next Meeting / Adjournment	Adjournment at 12:10 PM

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 20, 2015
 Time: 10:00 – 12:00 PM
 Place: **Durham Room on the 10th floor of TMA**
 Minutes taken by: Cindy Adams

Attendees: Chris Kyker Pat Porter Cindy Adams Gavin Gadberry Troy Alexander Karen Johnson Ben E. Dickerson (phone) Bruce Bowers Mark Sanders Rudy Cantu John Davis Carla Crossno	Absent: Lina Supnet-Zapara Tom Suehs	Guests:
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Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Bruce Bower called the meeting to order, quorum established at 10:07 AM
Review & Approve Meeting Minutes	Bruce Bower asked members to review & approve the Jan. 29, 2015 Meeting Minutes.
MOTION	Motion to approve minutes as presented– Gavin Gadberry; Cindy Adams seconded. Motion carries
Director & Officers Liability Insurance Proposal Review	Mark Sanders stated annual renewal process for D&O passed by majority – 10 years, 2 no response Moving forward with renewal at same coverage/carrier as last year. Annual cost = \$1290.00. Elected not to take the terrorism coverage per advice of Higginbotham. Gavin Gadberry requested to explore fiduciary training by broker.
TSHL Foundation Gala Follow-up and After-action Discussion	Bruce Bowers stated positive feedback received on event. Silent/Live auctions went very well. Recommend continuing with both and use of iPads. Susan Merrick retired from AT&T 3/31/15, so may need to explore linkages. AT&T & predecessors have always supported TSHL so would like to continue this relationship. Copies of video available on DVD, and on website. Decision on # of copies needed. Orientation in July for new members. Remaining \$1599 to spend from grant. Pictures for all Members who attended are in process. Troy doesn't have details of headcount; total \$ raised ~\$95K with a net of ~\$72K. Some improvement needed on after-action items. Plan on lessons learned discussion this summer. Hotel was extremely accommodating & helpful. In the future, should use hotel sound equipment. All thank yous have been done, auction items dispersed. Troy is going to get in contact with Susan Merrick on ongoing participation. Troy will have a formal report for July meeting. 230-250 people
	Troy Alexander joined the meeting at 10:32 am
Whiteside Grant	Pat Porter presented a handout to members explaining yellow highlighting indicates decisions needing to be made. Committee has not yet been identified to TSHL

	<p>Executive Committee yet, on the agenda for tomorrow.</p> <p>Question (Gavin) raised whether Foundation will control approval for application for funds; should the Board be comprised of TSHL & TSHLF members? Bruce concurs. Should priority be based on travel distance, vs. application? TSHL Comptroller could handle applications for advance and/or reimbursement using proposed Form 305.1.</p> <ol style="list-style-type: none"> 1. How many times can a member request/receive funds during a term? 2. Recommended establishing 'zones' & setting maximum reimbursement/per diem. 3. Speaker of TSHL, Speaker Pro Tem, Controller & Deputy Speaker Pro Tem, 4. Need to clarify Al's comment re: not intended for travel/intent of money. Pat will clarify with Al Campbell tomorrow. 5. Potentially schedule conference call for June with involved parties. Mark, Pat, Ben, Lina & Al are subcommittee.
	John Davis joined the meeting at 10:46 am
Treasurer's Report	<p>Mark Sanders discussed a handout explaining increase due to continued collections from the gala. \$5000 in sponsorships outstanding & being tracked. Remaining unexpended funds from BCBS grant \$1599 designated for film/DVDs.</p> <p>Karen Johnson recommended providing DVDs to House Health & Human Services & Public Health, 28 AAAs, TSHL members. Include costs & mailing. Extra copies for recruiting sponsors. Thumb drives recommended.</p> <p>Note 2: Have received 2 deposits from Whiteside Grant (above discussion)</p> <p>Kevin Stockwell with Akin Business Services is assisting with accounting. Appear to be tracking to budget now. Will bring more formal proposal to next Board meeting.</p> <p>Discussed earlier Higginbotham presenting fiduciary training to the Board at October meeting.</p>
MOTION	Motion for to approve Treasurer's Report as presented – Bruce Bowers; Gavin Gadberry seconded. Motion carries
TSHL Comptroller's Report	<p>Rudy Cantu discussed the hand out outlining TSHL finalized budget 2/16/15. Will be transmitting budget after Executive Committee meets tomorrow.</p> <p>Internal finance review being conducted for 2015 – 2016 term. Internal committee appointed & will start review tomorrow.</p> <p>Whiteside donation: will be determining how to best manage funds.</p> <p>Budget discussion. (Gavin Gadberry) Is there no trend built in to the TSHL budget? Have historically never spent full budgeted amount.</p> <p>Check on updated MOU (Pat Porter)</p> <p>Troy recommends increasing the line item for website to upgrade – hold for Chris' discussion.</p>
TSHL Update	<p>Executive Committee meets April 21, 2015. Election process closed. 7/12 – 7/16 orientation; 10/25-10/28 special training on legislative session & Executive Committee meeting, how to write a resolution, etc. Plan to have resolutions to legislators in July of session years.</p> <p>Calendar on website.</p>

	TSHLF Board meeting potentially afternoon of 7/16
Website Discussion	<p>Chris Kyker presented a handout, proposed guidelines for TSHL Archives. Will add to July agenda. Original documents were turned over to Baylor University Library.</p> <p>Website (Handout)</p> <ul style="list-style-type: none"> • Information Technology Plan (Handout): Working on website redesign. Would retain all current information. Technology Committee has designed a prototype first draft as a starting point. Would need a workshop to further define. Requesting someone from the TSHLF Board to work with committee. • No budget proposal at this point. Recommend committee look at long term, big picture on funding. • Need backup for Chris on Technology Committee & this is what she's doing to ensure seamless transition. • Ben Dickerson's input is that we need to look at technology as a Board as a way of furthering our mission. Ben Dickerson & Bruce Bower appointed to represent TSHLF Board on Technology Committee. Will provide progress report at July meeting. <p>Bruce Bower's input: Board needs to also understand this is an ongoing process. Challenge to think long term on how we can further engage the senior community.</p>
	Karen Johnson left meeting at 11:34 am
2017 TSHL Fundraising Dinner	Troy Alexander stated TSHLF needs to lock in a date and location for 2017 event. Senior Advocacy Day at the capitol 2/7/17. Recommend pursuing 4 year contract with the Sheraton.
MOTION	<p>Move to authorize the President & any other officer of the Board to negotiate a 4-year contract with the Sheraton. Contract terms to be approved by the Board - Gavin Gadberry; Carla Crossno second. Motion carries</p> <p>Bruce will notify Board on actual date when confirmed.</p>
Non-agenda discussion	Will elect new officers for January 2016. Need to appoint a nominating committee at July meeting to report at October meeting.
	Next meeting: Planned giving education session for TSHL members. Gavin Gadberry suggested this is one way to gain revenue. Whiteside Grant would potentially be the first 'official' line item.
	For the October 29 meeting Mark will schedule a fiduciary responsibility presentation. New TSHL dates need to be added to the website.
Next Meeting	Next Meeting Date: July 16, 1:30 – 3:30 pm, location at Wyndham. Pat will arrange meeting room.
Adjournment MOTION	Move to adjourn the meeting – Mark Sanders; John Davis seconded. Motion carries. Adjourned at 12:12 pm

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: July 16, 2015
 Time: 1:30 – 3:30 PM
 Place: Wyndham Garden Austin
 Minutes taken by: Cindy Adams

Attendees: Pat Porter Cindy Adams Troy Alexander Ben E. Dickerson Bruce Bower Mark Sanders John Davis Carla Crossno (by phone)	Absent: Lina Supnet-Zapata Tom Suehs Karen Johnson Gavin Gadberry	Guests: Chris Kyker Nancy Byler
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Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Troy Alexander called the meeting to order, quorum not established at 1:30 PM, review of non-approval items until others join.
Fiduciary Training, October 29, 2015	Mark Sanders briefly stated confirmed commitment from insurance broker to attend next meeting to cover not-for-profit Board Fiduciary Training. Will follow up on schedule change and agenda items.
TSHL Foundation Gala Formal Report	Handout document provided to members. Troy Alexander explained total attendance hard to nail down at this time, received 239 total advance confirmations. Guessing around 250 ultimate attendees. Raised \$82,000 from sponsorship; silent auction \$7,598. One big issue identified was the need for a process to purchase tickets in advance and submit RSVPs. Use of more social media; resource or utilize someone to outreach. Silent auction does take a dedicated volunteer team, but did allow for a lot of interaction with Members.
Whiteside Grant	Pat Porter explained TSHL EC was presented with recommendation, and developed TSHL travel policies. Recommended Whiteside Grant funds to be paid directly to individuals based on travel distance schedule. This recommendation has not yet been accepted by TSHL and will not be until November. Rudy Cantu, TSHL Comptroller, worked with the internal review committee and Chris Kyker put it into amendment format. Discussion: Policy and Procedure sounds a little cumbersome to implement. Prior approval is a good concept. Would it be possible for TSHL members to donate the value of the reimbursement vs. applying for and receiving the support? See one application of this to reduce the impact of the travel challenge for those members who see it as a challenge. Grants Committee needs to meet and review. Pat Porter introduced new TSHL Speaker Nancy Byler from Brownwood.
	Carla Crossno joined the meeting by phone at 2:10 pm.
Roll Call, Quorum	Troy Alexander called the meeting to order, quorum established at 2:10 PM

Review & Approve Meeting Minutes	<p>Asked members to review & approve the April 20, 2015 Meeting Minutes.</p> <p>Recommended Corrections: Chris Kyker and Rudy Cantu corrected as guest vs. attendee. "S" removed from Bruce's last name.</p>
MOTION	Motion to approve minutes as with noted amendments– Pat Porter; Cindy Adams seconded. Motion carries
	Carla Crossno was unable to maintain connection after approval of minutes, left meeting at 2:26 PM.
Akin Business Services Formal Proposal	Mark Sanders stated, understanding Akin is to bill us by the hour at \$65 per hour. Will request engagement letter to formalize agreement for presentation at next meeting. Anticipate \$4000 - \$5000 per year for professional firm services. Akin has been very responsive, and believe they do a nice job.
Updated MOU	<p>Pat Porter explained a need to update TSHL/TSHLF MOU. Pat will work with Gavin and remaining Board members to update.</p> <p>Plan to have draft available for ratification at November meeting.</p> <p>Online in documents, under policy and procedures. There are some changes that need to be made based on how TSHL draw down has been altered</p>
TSHL Archives Proposal	<p>Handout document provided to member. Chris Kyker proposal with list of documents that we want to retain on a permanent basis, to be filed at the end of a TSHL term every 2 years. TSHL Foundation would be every year.</p> <p>Chris Kyker is currently the Agent of the Foundation. There is no Historian for TSHL.</p> <p>Chris has prepared documents and received a receipt from ACU. All documents become property of ABU once delivered, but TSHL/TSHLF does have access. TSHL EC needs to discuss their side. Add Conflict of Interest documents; Troy will send originals to Chris.</p>
Technology Committee/Website Redesign Report	<p>Handout document provided to members; Bruce Bower presented. Updated the informational technology plan, looking at a number of options. Technology Committee recommended merging the 2 websites, and EC approved. Requested a cost analysis for a content management system as well as redesign, to be completed by October. Committee appears to favor current design vs. new design and recommended they stay with current design until additional funds are available. Websites have operated with grant money only, so Committee recommended website be a separate line item in TSHL budget. Will have a retreat 9/10/15 to review.</p> <p>Goal of 10/1/15 to move TSHL Academy website to main TSHL website and shut down separate website. Trying to maintain as an information and resource site.</p>
Treasurer's Report	Handout document provided to members. Mark Sanders presented highlights from TSHL Foundation Treasurer's Report. Need to appropriate remaining balance of \$1,599.15 from film project.
TSHL Comptroller's Report	TSHL Comptroller was unable to attend. Pat Porter provided his update that there has been no change since last meeting; no income or expenses. Also delivered cash and checks to Mark Sanders for deposit.
TSHL Update	Pat Porter explained 94 members this term, most of which were in attendance at orientation this week. Lost 30 members and gained 23. Training session set for 11/1 – 11/4. Commitment from hotel for Legislative session in 9/16, and orientation 2017. Mona Bailey Deputy Speaker Pro Tem; Mary O Sec; Rudy Cantu Controller; Walter Graham Speaker Pro Tem; Nancy Byler Speaker.
Appoint Nominating Committee	Troy Alexander outlined Pat Porter cycles off & will be replaced by Nancy Byler; Karen Johnson's & Cindy Adams' terms end December 2015. Will need to elect new Chair as Troy's term ends in December, and Secretary for January. Would like to

	<p>appoint Gavin Gadberry, Tom Suehs and Cindy Adams as nominating committee. The committee is requested to work between now & November to bring slate to November meeting for a vote.</p>
<p>Recommendations for Advisory Council Members</p>	<p>Pat Porter recommended Susan Merrick. Lynn Shank is another person recommended. Need a new chair as well. Contract has been signed fairly similar to last time with the exception of slightly higher food & beverage costs. Did not lock in 2019 yet as don't know the Senior Advocacy Day at the Capitol. Would like to formalize by the fall. Look at legislators who are retiring as possibilities.</p>
<p>Next Meeting</p>	<p>Next Meeting Date: November 5, 2015 from 10:00 – 12:00 PM, Location TMA May Owen Conference Room – to poll</p> <p>Conflicts with F1 race in Austin. TSHL training rescheduled to 11/1 – 11/4. Cindy to poll on 11/5, 10:00 am. Changed as shown above.</p>
<p>Adjournment</p>	<p>Meeting adjourned at 3:19 pm</p>

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: November 5, 2015

Time: 10:00 AM – 12:00 PM

Place: May Owen conference room, Texas Medical Association Bldg., Austin, TX

Minutes taken by: Pat Porter

Attendees: Pat Porter Gavin Gadberry Troy Alexander John Davis Karen Johnson Bruce Bower (by phone) Carla Crossno (by phone) Lina Supnet-Zapata (by phone)	Absent: Tom Suehs Mark Sanders Cindy Adams Ben E. Dickerson	Guests: Betty Trotter
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Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Troy Alexander called the meeting to order, quorum established at 10:05 AM. Minutes from the July 16 meeting were accepted as presented.
OLD BUSINESS:	
Fiduciary training	Commitment from insurance broker to attend to cover not-for-profit Board Fiduciary Training will be re-scheduled in January, 2016.
Whiteside Grant	Pat Porter explained TSHL EC was presented with recommendation, and developed TSHL travel policies for funding already available. The Whiteside family has not yet been able to work out their guidelines for payment and will meet again soon with Grant committee members to have a firm plan in place by January.
Akin Business Services Formal Proposal	Engagement letter to formalize agreement was enclosed in packet for vote at this meeting. After discussion, the engagement letter was accepted. The Treasurer will ensure that the Form 990 continues to be completed by Allman & Associates.
Updated MOU	Finalized copy of proposed MOU was presented and will be signed as soon as possible with an effective date of January 1, 2016. One small date change was noted and corrected in Article XII.
TSHL Archives Proposal	Updated copies of handout documents were provided to members. Article XII of the MOU addresses the need for an ongoing agent to be appointed as needed. Chris Kyker is currently the Agent of the Foundation. There is no Historian for TSHL.
Technology Committee/Website Redesign Report	Technology Retreat was held in September with 11 people in attendance. Considerable discussion ensued and the decision was made to maintain the appearance of the existing TSHL website. The TSHL On-line academy courses will be melded into the TSHL website. No Content Management System decision has been recommended, but is still under research.
Advisory Council Update	Still looking for a chair for the Foundation Advisory Council. Some possibilities are Melody Chatelle, Lynn Shank, Jimmy Don Aycock, and Myra Crownover. Gala date has not yet been set for 2019. Suggested that we contact legislators who are retiring. John Davis agreed to contact Rep. Crownover.
NEW BUSINESS:	
Treasurer's Report	Handout document provided to members. Accepted as presented.
TSHL Comptroller's	TSHL Comptroller was unable to attend. Handout documents were provided.

Report	Accepted as presented .
TSHL Update	Pat Porter reported on TSHL Training that occurred this week.
Report from Nominating Committee	Gavin Gadberry, chair, reported on Nominating Committee, copy attached. It was reported that Tom Suehs has resigned from TSHLF Board, making four open positions on the board to be filled. After consideration of CVs for Robyn Leland and David Marwitz, Walter Graham, Robyn Leland, and David Marwitz were accepted as Board members, leaving one opening to be filled in January. Officers for 2016 were approved as: Walter Graham, President; Vice President is open; Secretary is Bruce Bower, and Mark Sanders will remain as Treasurer.
AT&T Grant	Letter prepared by Chris Kyker was presented and approved for signature and submission with W-9 for AT&T grant for \$5,000 for outreach use.
Next Meeting	Next Meeting Date: January 21, 2016, 10 am – 12 pm at TMA May Owen Conference Room or as determined by new officers. Future meeting dates were set for April 5, 3-5 PM; July 21, 10 AM-12 PM, and October 27, 10 AM-12 PM
Adjournment	Meeting adjourned at 11:39 am

Nominating Committee Report

Election of 2016 TSHL Foundation Board Members and Officers

November 5, 2015

The Nominating Committee submits the following nominations as candidates to fill the three open positions on the board:

Walter Graham, Speaker Pro Tem, TSHL

wcgbg@txol.net

Robin Leland, Executive Director, Medicaid Cigna-HealthSpring rlleland@hotmail.com

David Marwitz, Blue Cross Blue Shield

Carol Zernial, Vice President Community Relations & Executive Director Charitable Foundation at WellMed Medical Management

czernial@wellmed.net

Kellie Duhr Gonzales, Public Affairs and Government Relations
at Wal-Mart Stores, Inc.,

Kellie.duhr@walmart.com

Nancy Byler, Speaker, TSHL

byler0445@centex.net

The Nominating Committee makes the following recommendations for officers:

President: Walter Graham

Vice President: Bruce Bower

Treasurer: Mark Sanders

Secretary:

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 12, 2016
 Time: 10:00 AM -- 12:30 PM
 Place: Texas Medical Association Building – Dr. May Owen Conference Room
 Minutes taken by: Bruce Bower

Attendees: Walter Graham, Troy Alexander,
 Hon. John Davis, Gavin Gadberry
 David Marwitz, Mark Sanders (by phone)
 Dr. Elise Brazier, Ph.D., Bruce Bower

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Election of Gavin Gadberry to a second Board term	Gavin Gadberry, whose 1 st term expired in December, was elected to a 2 nd term, to expire in December of 2020.
Re-election or election of officers	The officers were re-elected for a further one-year term as officers.
Minutes from the meeting of October 27, 2016	Minutes from the meeting of October 27, 2016 were approved.
Treasurer's Report	The Treasurer's Report was accepted.
TSHL Comptroller Report	TSHL Comptroller Report was accepted.
Report regarding the Advisory Council	David Marwitz gave the report for the Advisory Council. The Gala is scheduled for February 6, 2017. It will take place at the Sheraton Austin Hotel at the Capitol, at 701 E 11th Street, Austin, TX 78701. The silent auction will be from 5:30 p.m. to 6:30 p.m. The Gala dinner will start at 7:00 p.m. and end by 8:30 p.m. There was discussion of preparations for the silent auction and the Gala, including the planned honorees. There was discussion of the wisdom of engaging the services of an event planner for the next gala.
Update on grants	There was discussion of applying for grants from the Meadows Foundation and from AT&T.
Discussion on estate planning/gift giving	There was discussion regarding a presentation on planned giving. Dr. Brazier will have a recommendation for a presenter.
TSHL Report	Walter Graham provided an update regarding the Texas Silver-Haired Legislature. TSHL is wrapping up plans for Senior Day at the Capitol (Feb. 7) as well as plans for the Gala. Chairman J.D. Sheffield of the Legislative Committee on Aging will be the keynote speaker for Senior Day at the Capitol.
Next Meeting	The next meeting of the Board will occur on April 20, 2017 from 10:00 a.m. to 12:30 p.m.
Adjournment	Walter Graham thereupon declared the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 21, 2016

Time: 10:00 AM – 12:00 PM

Place: May Owen conference room, Texas Medical Association Bldg., Austin, TX

Minutes taken by: Bruce Bower

Attendees: Walter Graham
David Marwitz
Troy Alexander
Gavin Gadberry
John Davis
Robyn Leland
Bruce Bower

Absent: Mark Sanders
Carla Crossno
Ben E. Dickerson
Lina Supnet-Zapata

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established. Walter stated that it will be a challenge to follow Troy as president of the Board. Minutes from the November 5, 2015 meeting were accepted.
Agenda	The agenda was presented for adoption. Troy Alexander requested to add to "New Business," a Board training by Mission Capital. The agenda was adopted with this addition.
Election of Vice-President	David Marwitz was elected vice-president of the Board.
Fiduciary training	The topic of Fiduciary Training was postponed.
TSHL Code of Ethics Forms	TSHL Code of Ethics Forms were signed. For those Board for whom the forms have not been signed, contact will occur to secure their signatures.
Treasurer's Report	<ol style="list-style-type: none"> 1. The authorization of signatures on TSHLF accounts (for the signatures of Walter Graham, David Marwitz, and Bruce Bower) was approved. 2. The preliminary budget for January 1 – December 31, 2016 was discussed. Gavin Gadberry pointed out that this year, there is not a gala in the budget, since the gala occurs in odd-numbered years. Gavin stated that the gala in 2015 brought in more than \$100,000, thanks to John Davis. Gavin stated that the turnout for the gala was incredible as was the revenue. Gavin expressed the hope that John Davis will be involved in the gala again for 2017. Troy Alexander stated that the gala, occurring every other year, is the main source of revenue for the Texas Silver-Haired Legislature. Troy stated that the gala in 2015 raised double the amount of 2013. Troy addressed budget entries. Troy stated that, for the TSHL fall meeting in 2015, the cost was approximately \$9000 (Troy stated that he had attended that meeting). Troy also mentioned that the Foundation provides an advance to the Texas Silver-Haired Legislature for incidentals in connection with the TSHL April meeting. Troy proposed certain changes in the preliminary budget, as follows: (1) In the expenses line 15 for 2016 (gala) to budget \$5000 (rather than zero) as a proposed 2016 expense, (2) as a result of (1), increase total projected expenses for 2016 from \$60,815 to \$65,815, and (3) as a result of (1), decrease the projected Dec. 31, 2016 ending balance from \$33,358 to \$28,358. With those changes the preliminary budget was adopted. 3. The renewal of liability insurance, due in March of 2016, was approved.

Old Business	
Whiteside Grant	Walter Graham will continue to seek an update from Pat Porter. Troy Alexander stated that the Foundation is not spending out of that grant.
Meadows Foundation	Troy Alexander stated that the Meadows Foundation was pleased with the application and that there should be a re-application. No action was taken by the Board regarding this.
Advisory Council	Walter Graham informed the Board that the Advisory Council had been formed last year under the leadership of John Davis. Walter mentioned several individuals who have agreed to serve on the Advisory Council.
TSHLF and TSHL Memorandum of Understanding	Changes to the MOU were approved at the November meeting. The MOU is ready to be signed and Walter Graham has the authority to sign it.
Archives	Walter Graham agreed to take possession of the archives.
NEW BUSINESS:	
Plans for 2016	Gavin stated that it can be difficult to be on an Austin-based group. The Board needs to discuss how members are chosen – the Board needs a Nominations Committee. Troy stated that the Board needs written procedures for transitions. Walter Graham agreed to establish a Nominations Committee with Troy Alexander and Robyn Leland as members. There was discussion about whether the By-Laws need to be reviewed. Troy and Gavin stated that the By-Laws had been amended last year, and that a further review is not needed at this time.
Mission Capital	It was agreed that out of line 20 in the budget (“Professional fees – Accounting”) \$100 can be expended for a training by Mission Capital.
Update regarding TSHL	Walter Graham provided an update regarding the Texas Silver-Haired Legislature. There are 123 membership slots and at present there are 92 members. David Marwitz asked if there were routinely vacancies. Walter Graham stated that when he was Speaker, there were 117 members. Gavin Gadberry stated that the Board should have a discussion about assisting with lodging expenses of members of the Texas Silver-Haired Legislature in connection with their meetings. Robyn Leland stated that that would support “success.” Sessions are scheduled for April 5 and August 16 for the development and adoption of resolutions. There will be Town Hall meetings on January 27 and February 4. There was discussion of fundraising by the Texas Silver-Haired Legislature, including sales of advertisements in the TSHL directory. This brings in about \$30,000. There was discussion of putting the directory on-line. Troy Alexander mentioned that it would be good to have a member of the TSHL Executive Committee attend a meeting of the Texas Silver-Haired Legislature Foundation Board. Walter Graham mentioned the concept of planned giving. Troy Alexander stated that planned giving may be a topic that Mission Capital could address. Gavin Gadberry asked what the traditional expenses are of the Texas Silver-Haired Legislature. It was also asked whether it is within the By-Laws of the Foundation to support meetings of the Texas Silver-Haired Legislature. Walter Graham stated that, one year, the Foundation did pay for lodging for members of the Texas Silver-Haired Legislature to attend a session. Robyn Leland stated that the Foundation has the funds available to assist with such expenses and doing so would allow additional members of the Texas Silver-Haired Legislature to attend the meetings. Walter Graham provided further information regarding the orientation session and training of members of the Texas Silver-Haired Legislature.
Next Meeting	The next meeting was scheduled for April 5, 2016 from 3:00 p.m. to 5:00 p.m. at the Capitol.
Adjournment	There being no further business, the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 5, 2016
 Time: 3:00 PM – 12:00 PM (Meeting started at 3:10 PM)
 Place: Texas Capitol Extension – Room E2.018
 Minutes taken by: Bruce Bower

Attendees: Walter Graham
 David Marwitz
 Troy Alexander
 Hon. John Davis
 Bruce Bower
 Mark Sanders by Phone

Absent: Gavin Gadberry
 Ben E. Dickerson

Guests: Luise Butler, TSHL
 Edinburg
 Mel Feldman, TSHL
 Bexar
 Chris Kyker, TSHL
 Speaker Emerita
 Dr. Richard Garner,
 Ft. Worth

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established. Minutes from the January 21, 2016 meeting were accepted.
Agenda	The agenda was adopted.
Old Business	
The Whiteside Grant Proposal Workgroup	Walter stated that Pat Porter chairs a group in regard to the Whiteside Grant Proposal. The grant is meant to support the recruiting and retention of TSHL members and to support leadership training of TSHL members, including to support a leadership retreat. As of 12/21/2015, \$6000 had been received. Walter has appointed a new training committee.
Fiduciary Training	There was discussion of Mission Capital. Mark Sanders agreed to contact Mission Capital regarding a fiduciary training.
Recruiting a 12 th Board Member	Troy Alexander raised the question of what skills and diversity are needed. Troy has made some contacts in Harris and Bexar Counties. Experience with non-profit fundraising, or marketing skills were mentioned as useful. Troy mentioned that a candidate from San Antonio had indicated interest in joining the Board. David Marwitz suggested Eddie Aldrete as a potential Board member and David stated that he would visit with Mr. Aldrete in regard to joining the Board. Because of other commitments, Carla Crossno and Lina Supnet have resigned.
New Business	
Financials	Mark planned to send financials and to receive questions by phone or email, given that bank statements would not arrive until after the meeting of April 4. Troy Alexander stated that email follow-up would be fine, and if there is a question, a meeting could be arranged.
TSHL Comptroller's Report	Walter Graham reported that Rudy Cantu was under the weather and could not attend. Walter stated that the Texas Silver-Haired Legislature had a balance of \$4,512. This report was accepted.

Advisory Council	<p>There was discussion of the Advisory Council. David Marwitz reported that the Hon. Jim Keffer has agreed to chair the Advisory Council. David Marwitz has a list of names and he will reach out to them, as potential members of the Advisory Council. Pat Porter had stated an interest in serving on the Advisory Council, and that was approved. David asked how many members should be on the Advisory Council and Walter responded, the more the better. David asked if there is a fund-raising goal to be achieved through the work of the Advisory Council. Troy Alexander stated that previously, \$30,000 was netted from \$50,000 gross receipts. Walter stated that milestones need to be set for the gala. Troy stated that planning needs to start in May. John Davis stated that after the Hon. Elliott Naishtat mends from a recent injury he may be able to serve on the Advisory Council. John asked who the honorees will be, at the gala. The point was agreed that there needs to be bipartisanship – an honoree from each side of the aisle. John mentioned that it would be good to have the House of Rock band perform again. David stated that there could be an Advisory Council meeting in May. The gala is scheduled for February 6. Troy stated that it be good to have a meeting planner. David stated that he would check with Blue Cross – Blue Shield and coordinate with Troy regarding a meeting planner. David asked how many are expected to attend and Troy stated that 250 had attended in the past. Troy stated that the contract with the hotel had been arranged. There was also discussion regarding the auction. John stated that the auction had raised several thousand dollars (\$6000 was mentioned). Walter stated that the Advisory Council can work on the auction.</p>
TSHL Report	<p>Troy Alexander inquired about a report from the Texas Silver-Haired Legislature. Chris Kyker reported as follows: The TSHL Directories would be available on April 5. Ad sales have reach \$32,000. The cost for the directory is less than \$20,000. The directory can be distributed to legislators. Chris also reported that \$3000 was raised for the February Town Hall that occurred in Abilene. The cost of the Town Hall was \$5000. After all expenses, \$1500 remains in the account. Chris stated that this summer there will be meetings with officials of Abilene Christian University (ACU) regarding the intergenerational approach of the Town Halls. Chris stated that a re-application for the Meadows Foundation grant cannot occur at this time, but that when the re-application is made, there is a desire to use ACU students as consultants.</p> <p>Chris also stated that there is consideration of a TSHL resolution to seek funding by way of an appropriation from the Texas Legislature. A new TSHL member is pursuing this. The matter was tabled at the TSHL meeting. Chris stated that she would take the Board's views on this, back to the TSHL. Walter stated he would fight tooth and nail against a proposal for funding from the Legislature for TSHL. John stated that such funding would create a problem.</p> <p>Walter stated that the Executive Committee of the TSHL was also in meetings. There had been 84 resolutions at the meeting of the TSHL, and floor debate had occurred on April 4 on 20 of the resolutions. Walter stated that, of the \$32,000 in ad for the directory, he had sold \$7700.</p>
MOU	<p>Walter Graham reported that the Texas Silver-Haired Legislature Executive Board had signed the Memorandum of Understanding (MOU) with the Texas Silver-Haired Legislature Foundation and that the MOU was ready for the Foundation to accept. John Davis moved that the Foundation accept the MOU and all present voted "aye."</p>
Next Meeting	<p>The next meeting was scheduled for July 21, 2016 from 10:00 a.m. to 12:30 p.m. at the Texas Medical Association building in Austin.</p>
Adjournment	<p>There being no further business, the meeting adjourned, on motion by Troy Alexander and second by Hon. John Davis.</p>

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: July 21, 2016

Time: 10:00 AM – 12:30 PM

Place: Texas Medical Association Building – Dr. May Owen Conference Room

Minutes taken by: Bruce Bower

Attendees: Walter Graham

David Marwitz

Troy Alexander

Hon. John Davis

Robyn Leland

Gavin Gadberry by Phone

Bruce Bower

Absent: Mark Sanders (on
vacation)

Ben E. Dickerson

Guest Present:

Dr. Elise Brazier, Ph.D.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established.
Agenda	The agenda was adopted.
Minutes from the meeting of April 5, 2016	Minutes from the April 5, 2016 meeting were accepted, on motion by Robyn Leland, second by John Davis, and all voting aye.
Treasurer's Report	Troy Alexander moved to accept the Treasurer's Report and David Marwitz seconded. Following discussion, the Treasurer's Report was accept, without opposition.
TSHL Comptroller Report	Walter Graham reported that TSHL Comptroller Rudy Cantu had to resign due to illness. TSHL will elect a new Comptroller. Whoever is elected will review transactions, review the books, select a bank in their hometown, open an account, and request from the Foundation the amount to fund the "draw" account. Walter stated that historically this has been \$5000 per quarter.
Report regarding the Advisory Council	David Marwitz reported that the Hon. Jim Keffer has agreed to chair the Advisory Council. John Davis stated that he and Walter Graham had assisted in recruiting Rep. Keffer for this role. Others are being recruited. David reported that there will be a further conference next month, and an official meeting of the Advisory Council after Labor Day. Troy Alexander raised the matter of a meeting planner for the Gala. There was further discussion regarding the Gala, which is scheduled for February 6, 2017. It will be at the Sheraton Austin Hotel at the Capitol, on 11 th Street in Austin. David and John will confer during the week of July 25 regarding the Advisory Council.
Planned Giving	The matter of a planned giving presentation to members of the TSHL was discussed. Gavin Gadberry and Bruce Bower will locate an attorney who can present on this, to the Executive Committee of TSHL.
Benefits for TSHL members	Walter Graham reported that the Foundation does not cover the expenses of TSHL members at their legislative session, but rather only at their orientation session.

	<p>Walter raised the question of whether profit from the sale of ads in the Directory could be used to support the expenses of TSHL members at their legislative session. Troy Alexander requested that at the next meeting of the Foundation Board, a schedule of TSHL meetings be provided. There was discussion about the meetings that members of TSHL are expected to attend, the costs of attendance, and how those costs could be alleviated. Dr. Brazier, a guest at the meeting of July 21, mentioned a fashion show as one way of raising funds, such as the Passion for Fashion show for the Houston Community College.</p>
<p>Mission Capital</p>	<p>Troy Alexander had arranged for a webinar to be presented during the July 21 meeting by Mission Capital. The Foundation is a member of Mission Capital. Kristina Jakstas of Mission Capital was the webinar presenter. Mission Capital will have a "Board Essentials" training on August 16 and a conference on September 8 – 9. The "Board Essentials" training is offered 4 times per year. Among other benefits of membership, member organizations can use two meeting spaces of Mission Capital. Board members of the Texas Silver-Haired Legislature Foundation can also directly access the website of Mission Capital (https://missioncapital.org/) – Board members can have individual log-in credentials. Mission Capital has published an Effectiveness Guide for Non-Profit Organizations. Mission Capital at this time has over 500 members. During the webinar, Troy asked Kristina if Mission Capital has internships for seniors; Kristina stated that she would look into that.</p>
<p>Board Member Recruitment</p>	<p>There are three vacant positions on the TSHLF Board at this time. Guest Dr. Elise Brazier observed the entire meeting on July 21, 2016. Dr. Brazier spoke about her interests, especially in relation to public service. Dr. Brazier is the MBA Program Director and Chair of Graduate Studies at Concordia University. Dr. Brazier is experienced at using webinars. Dr. Brazier is interested in fundraising and has experience at fundraising. Troy Alexander stated that the Board needs more business expertise. Troy also stated that fundraising expertise would help to have on the Board. David Marwitz knows of a potential candidate from San Antonio. Troy handed out some background information of a Medical Doctor who may be interested in joining the Board. Troy also mentioned a potential candidate who is employed by a state agency, who is also known to Gavin Gadberry. John Davis mentioned an individual who is retiring from the Texas House Representatives, although that individual is also a potential member of the Advisory Council. No Board election occurred at the meeting of July 21. Two of the vacant Board positions have terms that expire in December of 2016 and one has a term that will expire in December of 2018.</p>
<p>TSHL Report</p>	<p>Walter Graham reported on the TSHL Leadership Academy. The Leadership Academy will be held in Dallas, during September 16 – 17. A grant of \$6000 to support the Leadership Academy has been received from a TSHL member. Walter handed to each in-person attendee of the July 21 meeting, a copy of the Legislative Report from the 16th Texas Silver-Haired Legislature, resulting from the April 3 – 7 session held at the State Capitol. Troy Alexander stated that he would mail a copy of the Legislative Report to Gavin Gadberry (who participated in the July 21 meeting by phone). Walter stated that, at the 5-day legislative session in April, there had been approximately 75 resolutions introduced. The Legislative Report resulted following 5 days of work and floor debate. The Legislative Report has been delivered to the Governor, the Lieutenant Governor, the Speaker, and to all members of the Texas Senate and Texas House of Representatives. John Davis stated that TSHL will now seek to convert the resolutions into legislation. There was also discussion of how to honor the recently deceased Karen Johnson, who had been a Board member. Troy mentioned honoring Karen at the Gala. John Davis stated that a Resolution could be adopted at the request of a member of the Legislature who represents the District where Karen lived. John also mentioned</p>

	presenting to Karen's family a flag that will have flown over the State Capitol.
Next Meeting	The next meeting of the Board will occur on October 27 from 10:00 a.m. to 12:30 p.m.
Adjournment	Walter Graham thereupon declared the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: October 27, 2016
 Time: 10:00 AM -- 12:30 PM
 Place: Texas Medical Association Building – Dr. May Owen Conference Room
 Minutes taken by: Bruce Bower

Attendees: Walter Graham
 Troy Alexander
 Hon. John Davis
 Gavin Gadberry by phone
 Dr. Elise Brazier, Ph.D.
 Bruce Bower

Absent: David Marwitz
 (due to death in family)
 Mark Sanders
 Ben E. Dickerson

Guests Present:
 Wayne Merrill
 Denise Bryant
 Rhonda Rogers
 Bruce Davis
 Capt. Bob Bratcher
 and Mrs. Nellie

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established.
Election of New Member of the Board	Walter Graham nominated Dr. Elise Brazier, Ph.D., for membership as a Director. Hon. John Davis seconded the nomination. Dr. Brazier became a member of the Board.
Agenda	The agenda was adopted.
Minutes from the meeting of July 21, 2016	Minutes from the July 21, 2016 meeting were accepted, on motion by Gavin Gadberry, second by Dr. Brazier, and all voting aye.
Treasurer's Report	Troy Alexander presented the Treasurer's Report. Hon. John Davis moved to accept the Treasurer's Report and Walter Graham seconded. Following discussion, the Treasurer's Report was accept, without opposition.
TSHL Comptroller Report	Rhonda Rogers presented the TSHL Comptroller's Report. Hon. John Davis moved to accept the report, Dr. Elise Brazier, Ph.D. seconded the motion and all voted aye.
Report regarding the Advisory Council	Denise Bryant gave the report for the Advisory Council. The Gala is scheduled for February 6, 2017. It will take place at the Sheraton Austin Hotel at the Capitol, at 701 E 11th Street, Austin, TX 78701. The silent auction will be from 5:30 p.m. to 6:30 p.m. The Gala dinner will start at 7:00 p.m. and end by 8:30 p.m. There was discussion of preparations for the silent auction and the Gala, including the planned honorees.
TSHL Report	Walter Graham provided an update regarding the Texas Silver-Haired Legislature. Walter stated that the Foundation could re-apply for a \$10,000 grant from the Meadows Foundation. The grant would fund 10 Town Hall intergenerational meetings across Texas. Bruce Bower moved and Troy Alexander seconded that the grant be applied for; all voted aye. There was discussion of the proposed TSHL budget, led by Wayne Merrill. The proposed budget calls for expenditures of \$106,065.00 for the two-year period 2017 – 2018 (\$87,755.00 in 2017 and \$18,310.00 in 2018, the difference being the activities that will occur in 2017). The

	grand total for 2015 – 2016 was \$97,781.00. The entire Texas Silver-Haired Legislature will have to approve its budget. Typical expenses of members of the TSHL were also presented. They amount to \$1813 for attending three sessions in a two-year term. Executive Committee members have incur additional expenses for five meetings of the Executive Committee. Bruce Bower moved and Hon. John Davis seconded that it be recommended that the Executive Committee approve the proposed budget. The motion passed.
Next Meeting	The next meeting of the Board will occur on January 12, 2017 from 10:00 a.m. to 12:30 p.m.
Adjournment	Walter Graham thereupon declared the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 20, 2017

Time: 10:00 AM -- 12:30 PM

Place: Concordia University – 7701 North Lamar Blvd., Austin, Texas

Minutes taken by: Bruce Bower

Attendees: Walter Graham, Hon. John Davis (by phone),
David Marwitz, Mark Sanders (by phone)
Dr. Elise Brazier, Ph.D., Bruce Bower
Guests: Wayne Merrill, Rhonda Rogers

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of January 12, 2017	Minutes from the meeting of January 12, 2017 were approved.
Treasurer's Report	The Treasurer's Report was accepted.
Discussion regarding the Gala	There were about 200 attendees at the Gala on February 6, 2017. Retired members of the Texas House of Representatives Jim Keffer and Elliott Naishtat were honored. Board members expressed the view that it would be good to have a current member of the Legislature attend the Gala – indeed, a member from each Chamber, and one from each side of the aisle (2 altogether); it was also mentioned that a <i>current</i> member of the Legislature should be honored. There should be better signage for the silent auction, and there needs to be more diversity in the items being auctioned. There were many pluses: John Davis did a superb job of collecting items for the auction, the volunteers from Concordia University were great, the iPads worked well for payment, the venue (the Sheraton at the Capitol) was excellent, and parking was easy. It was suggested that for the next Gala, consideration be given to using a meeting planner because administrative help is needed for the Gala, and that there be online registration.
Update on planned giving and fundraising	Walter Graham asked Dr. Elise Brazier to head up a fund raising committee. Dr. Brazier accepted. Dr. Brazier mentioned that MBA students could work on fund raising. John Davis is strongly in favor of fund raising and strongly encourages getting students involved. Walter Graham will consider a proposal that is presented to him, for a fund raising effort.
TSHL Report	Wayne Merrill presented regarding the Texas Silver-Haired Legislature's budget process. David Marwitz moved and Mark Sanders seconded that Mr. Merrill's report be accepted; all voted aye.
Next Meeting	The next meeting of the Board will occur on July 27, 2017 from 10:00 a.m. to 12:30 p.m.
Adjournment	Walter Graham thereupon declared the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: July 27, 2017

Time: 10:00 AM – 12:30 PM

Place: Concordia University – 7701 North Lamar Blvd., Austin, Texas

Minutes taken by: Bruce Bower

Attendees: Walter Graham, Hon. John Davis (by phone),
Troy Alexander (by phone), David Marwitz (by phone),
Mark Sanders (by phone), Dr. Elise Brazier, Ph.D., Bruce Bower

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Discussion Items: The following discussion occurred:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of January 12, 2017	Minutes from the meeting of April 20, 2017 were approved.
Treasurer's Report	The Treasurer's Report was accepted. In conjunction with the Treasurer's report, there was discussion of the next gala (which will occur the evening before Senior Day at the Capitol in February of 2019). Walter Graham reported that the TSHL orientation had cost \$36,607.19. Mark stated that he would process payment. Captain Bob Bratcher (Robert Bratcher Sr.) had made a \$1000 donation. Troy suggested consideration of having the TSHL orientation occur at the Capitol, using a legislative conference room.
TSHL Financial Report	Walter Graham presented the TSHL financial report. Walter stated that little had changed since the most recent report. Second quarter expenses had been \$2845. The current balance at TSHL is \$3529.50. Walter reported that Rhonda Rogers in the new comptroller of the Texas Silver-Haired Legislature.
Presentation by Concordia Students – Senior Health Fair and Expo	Concordia Capstone Students under the guidance of Dr. Brazier gave a presentation regarding a fund raising proposal. A statewide Senior Health Fair and Expo. Forty (40) booths at \$2000 per booth could result in \$75,000 revenue above expenses. Sponsorship-level participation could be offered for \$20,000. TV and newspaper coverage should be pursued. The target audiences would be seniors and professionals in aging. However, all ages will be welcome. Troy suggested that the Senior Health Fair and Expo occur around the time of the TSHL orientation. John remarked that Chris Kyker had a very successful Town Hall. It raised money and did not cost a lot to conduct. A town hall could be part of the Senior Health Fair and Expo. Walter stated that there had been several town halls in different locations in Texas. David suggested that there be panels on aging with members of the Legislature participating as panelists. David mentioned that professional continuing education credits could be offered for attending sessions of the panels. Dr. Brazier and the students will consider how to promote the Senior Health Fair and Expo.
Board Prospects	Troy provided the names of two prospective Board members.
Other Business	Troy asked about the Whiteside Grant and whether there was coordination with the family. Walter stated that the Whiteside family wants the remaining \$1000 to be used to buy business cards for the new TSHL members. That will consume the remaining funds.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: November 9, 2017
 Time: 10:00 AM -- 12:30 PM
 Place: State Capitol, Room E2.018., Austin, Texas
 Minutes taken by: Bruce Bower

Members attending: Walter Graham, Hon. John Davis, Dr. Elise Brazier Ph.D., Troy Alexander, Gavin Gadberry, David Marwitz, Mark Sanders, Bruce Bower.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Walter Graham (president) called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of July 27, 2017	Minutes from the meeting of July 27, 2017 were amended to reflect that Gavin Gadberry attended, and were then approved.
Treasurer's Report	The Treasurer's Report was accepted.
TSHL Financial Report	Walter Graham presented the TSHL financial report. There was discussion of improving the revenues from ads in the TSHL Directory. The TSHL financial report was approved.
Board Members Elected and Re-elected, and Retiring	Jennifer Perkins and Amanda Kit Tollett were elected to the Board, for 1 st terms expiring December 31, 2021. Mark Sanders and Bruce Bower were re-elected to the Board, for 2 nd terms expiring December 31, 2021. Troy Alexander, having served two consecutive terms, is retiring from the Board. Troy was thanked for his devoted service to the Board and the Foundation.
Officers Elected and Re-elected	Dr. Elise Brazier, Ph.D., was elected to be president during 2018; David Marwitz was re-elected to be vice-president during 2018, Mark Sanders was re-elected to be treasurer during 2018, and Bruce Bower was re-elected to be secretary during 2018.
Senior Expo and Health Fair	There was discussion of the proposal for a Senior Expo and Health Fair. It was suggested that the scope for this could be revised so as to involve 1 or 2 areas smaller than the whole state. It was remarked that a strategy needs to be developed for raising funds. In regard to the Gala (every other year the evening before Senior Day) Dr. Brazier stated that the expenses should all be underwritten, that is, Gala receipts from attendees for attending should not be so much the source of paying for the Gala.
Other Business	There was discussion of the need to increase diversity on the Board, the need to have a member representing Area Agencies on Aging from outside of the Capital area, and the need to have technical expertise on the Board (such as could help with marketing).
Next Meeting	The next meeting of the Board will occur on January 25, 2018 from 10:00 a.m. to 12:00 p.m.
Adjournment	Walter Graham thereupon declared the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 25, 2018

Time: 10:00 AM – 12:00 PM

Place: Concordia University, Cedel Hall, Room C-119 Boardroom, Austin, Texas

Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), David Marwitz (Vice-President), Mark Sanders (Treasurer), Walter Graham (Past President), Hon. John Davis, Gavin Gadberry, Jennifer Perkins, Bruce Bower (Secretary).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of Nov. 9, 2017	Minutes from the meeting of November 9, 2017, were approved (motion by David Marwitz, second by Mark Sanders, all ayes).
Old Business	Old business which had previously occurred was discussed, the re-election of David Marwitz as vice-president, Mark Sanders as treasurer, Bruce Bower as secretary, Walter Graham stepping down as president, the departure of Troy Alexander from the Board after two terms of service, and the election of Dr. Elise Brazier, Ph.D., as president.
Treasurer's Report	The Treasurer's Report was accepted (motion by Bruce Bower, second by Gavin Gadberry, all ayes).
TSHL Financial Report	Walter Graham presented the TSHL financial report. Mr. Graham stated that TSHL was not spending all that had been budgeted. John Davis stated that during session, it would be good if there were more members of the TSHL testifying. There is a need for more statewide engagement by TSHL members. Walter Graham stated that TSHL members who write resolutions for adoption need to support that resolution by working for its enactment. Gavin Gadberry inquired about the communication regarding the budget, between TSHL and TSHLF. The TSHLF Board sets the limit on expenditures of the TSHL. A proposed budget (for 2019) will be developed and submitted to TSHLF by mid-November. It was also urged that more members of TSHL attend the bi-annual gala which occurs the evening before Senior Day at the Capitol. In regard to increasing membership in TSHL, Walter Graham stated that letters regarding vacant TSHL seats had gone to county judges in the areas affected and to party chairs. Little response had been received. The question was asked regarding how many vacancies there are in TSHL. There was discussion regarding a budget for travel by TSHL members. Walter Graham agreed to work on a budget for travel by TSHL members. Mark Sanders asked what level of funding TSHL would TSHLF want to maintain. Mark Sanders agreed to review a history of TSHL funding from TSHLF. Walter Graham stated that \$25,000 would a good starting point. Advertising in the TSHL directory brought in \$35,000. Walter Graham stated that 75 members of TSHL usually attend the Legislative Session. The next Legislative Session will be April 22 – 27, 2018 at the Wyndham Garden Hotel in Austin. Gavin Gadberry moved that TSHLF pay for 1 night's stay for each TSHL member attending the Legislative Session; the motion carried with all ayes.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 19, 2018

Time: 10:00 AM – 12:00 PM

Place: Concordia University, Room E-122, Austin, Texas

Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Mark Sanders (Treasurer), Walter Graham (Past President), Hon. John Davis, Gavin Gadberry, Denise Bryant, Amanda Kit-Tollett, Jennifer Perkins, Bruce Bower (Secretary). Also attending: Rhonda Rogers (Comptroller, Texas Silver-Haired Legislature), Karen E. Goodgame (Concordia University Student), Audrey R. Galindo (Concordia University Student).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of Nov. 9, 2017	Minutes from the meeting of January 25, 2018, were approved (motion by Mark Sanders, second by John Davis; the motion carried with all ayes).
Old Business	<p>Agenda Item 4.a. AT&T sponsorship request letter. Regarding the AT&T sponsorship request letter, Walter Graham provided an update. The proposed request is for \$25,000. It would be a one-time request. \$10,000 would reimburse TSHL members for their expenses in supporting TSHL Resolutions at the Capitol. This will foster members in taking ownership of Resolutions. The funds will be available to those members whose Resolutions have an author in the Legislature, for a bill to enact their Resolution. (An "author" is a member of the House or Senate who introduces a bill.) Access to the \$10,000 would be "by request." Officers of TSHL will be the ones to approve the requests. The remainder of the \$25,000 will be used to conduct "town halls" and to carry out other organizational activities of TSHL, such as reimbursing members for attending quarterly Executive Committee meetings. TSHL will manage the \$25,000. Bruce Bower moved and Elise Brazier seconded that the request be approved. The motion carried with all ayes.</p> <p>Agenda Item 4.b. Strategic planning. John Davis led the discussion on Strategic Planning for Legislative Success. Once success in the Legislature is apparent, corporations will give. Bruce Bower moved and Walter Graham seconded that John Davis lead Strategic Planning for Legislative Success. The motion carried with all ayes.</p> <p>Agenda Item 4.c. The venue for the 2019 Gala. The venue for the 2019 Gala is the Bullock Museum, Gavin Gadberry having so moved with a second by Walter Graham and the motion having carried with all ayes. There was discussion regarding whether the Gala dinner should be buffet-style or plated. There was also discussion of a Keynote Speaker and of House and Senate Resolutions in support of the Foundation.</p>
Reports	Agenda Item 5.a. TSHLF financial report. The financial report was presented by Mark Sanders. Mr. Gadberry asked what the brokerage fees are and Mr. Sanders stated that he would find out. Gavin Gadberry moved and Bruce Bower seconded that the financial report be accepted. The motion carried with all ayes.

New Business	<p>(a) It was agreed that a letter would be sent to AT&T requesting that AT&T be a sponsor for the gala.</p> <p>(b) There was discussion of a strategic plan (3-year rolling) for TSHLF. Gavin Gadberry suggested that a strategic plan for TSHLF be developed following the April TSHL session.</p> <p>(c) It was suggested that the TSHLF strategic plan relate to legislative initiatives of TSHL. Such an approach could attract sponsors for the gala. David Marwitz mentioned one possible sponsor who would be interested if diabetes prevention and treatment were a priority of TSHL.</p>
2019 Gala	<p>Two MBA graduates of Concordia University, Karen Goodgame and Audrey Galindo, gave a thorough and excellent presentation regarding the venue and fundraising for the 2019 gala. The Bullock Texas State History Museum at 1800 Congress Avenue appears to be an appropriate venue. David Marwitz agreed to participate in a conference call to determine necessary tasks to accomplish, in regard to the gala. David Marwitz also mentioned the possibility of using a meeting planner to plan the gala.</p>
Next Meeting	<p>The next meeting of the TSHLF Board will occur on April 19, 2018 from 10:00 a.m. to 12:00 p.m. at Concordia University.</p>
Adjournment	<p>There meeting thereupon adjourned.</p>

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: July 31, 2018
Time: 10:00 AM -- 12:00 PM
Place: Superior Healthplan, Inc.
Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Mark Sanders (Treasurer), Walter Graham (Past President), Gavin Gadberry, Denise Bryant, Amanda Kit-Tollett, Jennifer Perkins, Bruce Bower (Secretary). Also attending: Rhonda Rogers (Comptroller, Texas Silver-Haired Legislature).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.
Items Addressed: The following items were addressed:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of April 19, 2018	Minutes from the meeting of April 19, 2018, were approved (motion by Mark Sanders, second by Denise Bryant; the motion carried with all ayes).
Old Business	It was confirmed that the 2019 Gala will be at the Bullock Museum. It will occur on February 11. The invitees to be keynote speakers will be Laura Bush and Jan Bullock.
Reports	Mark Sanders presented the TSHLF financial report. Rhonda Rogers presented the TSHL financial quarterly report. Both reports were accepted.
Ongoing Business	Walter Graham presented on update on TSHL, including the travel policy. Additional agenda items as ongoing business included strategic planning, fundraising, and increasing board membership.
New Business	There was discussion about the need to freshen the TSHLF website. It was mentioned that the TSHLF Gala needs to be on the calendar of the TSHL. An event planning committee focusing on social media outreach will benefit from the assistance of Karen Goodgame and Audrey Galindo, MBA alumnae of Concordia University.
Next meeting	The next meeting was set for October 18, 2018, 10:00 a.m. to noon, at Superior HealthPlan, 5900 E. Ben White Blvd. (Back of Building)/5900 East Oltorf St. (Front of Buidling), Austin, TX 78741.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: October 18, 2018 with addendum to reflect adoption of the TSHL Budget
 Time: 10:00 AM -- 12:00 PM
 Place: Superior Healthplan, Inc.
 Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Mark Sanders (Treasurer), Walter Graham (Past President), Hon. John Davis, Gavin Gadberry, Denise Bryant, Amanda Kit-Tollett, Jennifer Perkins, Bruce Bower (Secretary), Jennifer Perkins (by phone). **Guests:** Adriana Thompson (student), Steven Holland (student), Audrey Galindo (student, by phone), Karen Goodgame (student, by phone).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Agenda Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established. David Marwitz has moved to West Texas and has resigned.
Adoption of Agenda	The agenda was adopted.
Minutes from the meeting of July 31, 2018	Minutes from the meeting of July 31, 2018, were approved (motion by Gavin Gadberry, second by Mark Sanders; the motion carried with all ayes).
New Business	There was discussion of the 2019 Gala, which will be at the Bullock Museum. It will occur on February 11. The honorees will be Senator Buckingham and Representative Howard. Dr. Brazier presented a spreadsheet with assignments to do in connection with the Gala. There was discussion of which sponsors should be asked to fund the gala, and at what level. John stated that raising sponsorships is a key role. John stated that Dr. Brazier should delegate as much as can be delegated. John inquired as to the roles of the students, which Dr. Brazier explained. A motion was made by Bruce and seconded by Mark to hire an event planner for a flat fee. [Subsequent to the meeting of Oct. 18, Dr. Brazier reported by email on Nov. 13 that the honorees and MC – building on suggestions by John – will be Senator Buckingham and Representative Howard.; the MC will be Chairman Richard Raymond; and that Hannah Breaux of Spark Marketing will be the event planner for a fee of \$2500.] Dr. Brazier reported that a block of 10 rooms had been reserved at the Hampton Inn. There is underground parking at the Bullock Museum. Valet service will be available. Gavin agreed to be in charge of coordinating a raffle of a Constitutional Chair. Amanda and John are the coordinators of the live auction. John stated that we need 5 or 6 items for the live auction, but the items do not need to be greater than \$500. Dr. Brazier stated that there will be no silent auction at the 2019 Gala. Dr. Brazier agreed to coordinate the music. Regarding sponsorships, Denise stated that only table sponsors will have assigned seating. Denise and Dr. Brazier will handle correspondence relating to sponsorships. There was discussion of the different benefits for different levels of sponsorship. John described who past honorees have been. John stated that the hoped-for auctioneer has retired. To continue the planning for the Gala there will be a teleconference on Dec. 14 at 9:00 a.m., and an in-person meeting of the Board on Jan. 3 at Superior HealthPlan.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 3, 2019
 Time: 10:00 AM – 11:00 AM
 Place: The meeting was by phone.
 Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Mark Sanders (Treasurer), Walter Graham (Past President), Hon. John Davis, Gavin Gadberry, Denise Bryant, Amanda Kit-Tollett, Jennifer Perkins, Bruce Bower (Secretary). Additional attendee: Steve Holland (MBA graduate of Concordia University and a student of Dr. Brazier's).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business including the election of officers and directors and the upcoming Gala on February 11, 2019.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Approval of the minutes of October 18, 2018	Mark Sanders moved and John Davis seconded that the minutes of the meeting of October 18, 2018, be approved. All voting voted "aye."
Election of Officers and Directors	The following were re-elected with all votes being "aye" and the nominees abstaining from voting: Dr. Elise Brazier as President of the Texas Silver-Haired Legislature, John Davis as a Director, Mark Sanders as Treasurer, Gavin Gadberry as Vice-President, and Bruce Bower, as Secretary.
New Business	<p>3. Gala. There was an update regarding the upcoming Gala on February 11, 2019, and that discussion was the focus of the remainder of the meeting of January 3, 2019. Dr. Brazier reported that thus far 4 sponsorships had been received totaling \$10,000 and 5 more were committed but had not yet been received. John Davis suggested that previous Gala sponsors should be contacted and that was agreed to. Elise stated that other work was occurring to secure a sponsorship. The honorees at the Gala will be First Lady Cecilia Abbott, Senator Dawn Buckingham, and Representative Donna Howard. In regard to the use of social media to promote the Gala, Steve Holland suggested using LinkedIn. Jennifer Perkins urged the use of multiple platforms. Jennifer agreed to ask the office of the First Lady whether approval is needed to use social media to promote an event at which the First Lady is an honoree. Dr. Brazier will work with Walter Graham to finalize the program for the Gala. Dr. Brazier has reached out to a sponsor (Lexus) to underwrite the valet parking. Walter Graham asked about music and Dr. Brazier stated that she has been recruiting performers.</p> <p>4. Reports. Mark Sanders stated that he will request approval of the TSHLF financial report by email. Walter Graham stated that members of the Texas Silver-Haired Legislature and Area Agency on Aging Directors had received an email about the Gala. On the day of the Gala there will be a meeting of the TSHL Executive Committee. There was also discussion regarding auction items for the Gala.</p>

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 25, 2019
 Time: 10:00 AM – 12:00 PM
 Place: Superior Health Plan, Inc.– 5900 E. Ben White Blvd., Austin, TX 78741
 Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Mark Sanders (Treasurer), Walter Graham (Past President), Hon. John Davis, Gavin Gadberry (Vice President), Denise Bryant, Jennifer Perkins, Bruce Bower (Secretary). Additional attendees: Rhonda Rogers (TSHL Controller), Frank Netherton (Of Wells Fargo Advisors).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Approval of the minutes of October 18, 2018 and January 3, 2019	Gavin Gadberry moved and Mark Sanders seconded that the minutes of the meetings of October 18, 2018 and of January 3, 2019, be approved. All voting voted "aye."
Report by Frank Netherton	Frank Netherton reported on the Foundation's investments with Wells Fargo Advisors. Equities are 50 – 60% of the investments. Modest growth of income is the goal regarding the equities. Automatic investing is used. The other 40% is in short term and intermediate term bonds. Mr. Netherton stated that the mix of investments which the Foundation has with Wells Fargo Advisors is "a good middle mix." Fees are less than 1% applied quarterly against the total value of the account. Mr. Netherton stated that there is a need for a clear statement of the Foundation uses money for. Mark Sanders stated that over the next two years, fund raising is expected to increase expenditures. Dr. Brazier stated that the goal of the Foundation is to have principal of \$1 million so that earnings will avoid the need to dip into the principal. Denise Bryant asked is the funds being raised exceed the expenses of raising them. At the time of Mr. Netherton's presentation the investment principal was \$471K and was earning a 10.25% rate of return. In April of 2000, the initial investment amounted to \$88K. Dr. Brazier stated that it would be good for Mr. Netherton to present to the Board annually.
Gala	Regarding the Gala, Jennifer Perkins stated that there is a need for new process to collect auction receipts. Mark Sanders stated that he will follow up to determine how the payments occur. Gavin Gadberry asked how the receipts from this year's Gala compared to the previous gala in 2017. Mark Sanders stated that the receipts this year were higher than in 2017 and that he will get a comparison out. Mark Sanders stated that there had been wifi issues at the Gala site.
TSHLF Financial Report	Mark Sanders presented the Treasurer's Report. The total in all accounts as of March 30, 2019, was \$508K. Gavin Gadberry moved to accept the Treasurer's Report and Dr. Brazier seconded the motion. All voting voted "aye."
TSHL Financial Report	Rhonda Rogers presented the TSHL financial quarterly report. The balance as of March 31, 2019 was \$4.9K. Gavin Gadberry asked how the scholarship feature was working, to

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: August 8, 2019
Time: 10:00 AM – 11:00 PM
Place: Meeting was by phone
Minutes taken by: Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Mark Sanders (Treasurer), Walter Graham (Past President), Gavin Gadberry (Vice President), Bruce Bower (Secretary). Additional attendee: Rhonda Rogers (TSHL Controller)

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.
Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Minutes	The minutes of the meeting of April 25, 2019 were approved. All voting voted "aye."
TSHLF financial report	On motion by Walter Graham, seconded by Gavin Gadberry, with all voting "aye," the TSHLF financial report, presented by Mark Sanders, Treasurer, was approved.
TSHL financial quarterly report	On motion by Mark Sanders, seconded by Dr. Brazier, with all voting "aye," the TSHL financial quarterly report, presented by Rhonda Rogers was accepted.
TSHL update	Walter Graham and Rhonda Rogers provided a TSHL update. TSHL has 29 new members. All TSHL committees are set to proceed. Pat Porter will chair the Finance Committee. TSHL hopes to have a good year selling ads. Mr. Graham stated that a financial institution may take an ad. Ms. Rogers stated that there are five new committee chairs and seven new legislative committee chairs. Dr. Brazier expressed thanks for the report.
Board member recruitment	Dr. Brazier reported that there are three vacancies on the Board. Dr. Brazier stated that the Board needs a member with fundraising and outreach skills, a member with accounting and finance skills, and a member with technology skills. On motion by Walter Graham, seconded by Mark Sanders, all voting "aye," Dr. Brazier was authorized to recruit to fill the vacancies.
TSHL funding/budget allocation	Dr. Brazier asked Ms. Rogers and Mr. Graham if there are any needs to prepare for. Mr. Graham mentioned Senior Day at the Capitol in 2021. Ms. Rogers stated there will be an audio-visual equipment expense for the TSHL training (October 20 – 23) at the Wyndham Garden Hotel in Austin. Mr. Graham stated that that was built into the registration (\$150 per member).
TSHLF Website	There was discussion of the need to modernize the collection of payments through the TSHLF website and to integrate the Square account. Dr. Brazier will discuss this at the October 23 Board meeting.
Gala in 2021	Dr. Brazier reported that the contract has been signed with the Bullock Museum for the Gala to occur on Monday evening, February 8, at the Bullock Museum.
Adjournment	The meeting of April 25, 2019 adjourned, with the next meeting to occur on October 23, 2019, at 3 pm.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: October 23, 2019
 Time: 3:00 PM – 4:15 PM
 Place: Mission Capital
 Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Walter Graham (Past President), Denise Bryant, Amanda Kit Tollett, Hon. John Davis, Bruce Bower (Secretary).
Additional attendee: Rhonda Rogers (TSHL Speaker (Ark-Tex)), Barbara Aydlett (TSHL Deputy Speaker Pro Tem (Heart of Texas)), Barbie Butler-Johnson (TSHL Comptroller (Brazos Valley)), Andie Stafford.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Minutes	The minutes of the meeting of August 8, 2019 were approved. All voting voted "aye."
TSHL Update	Rhonda Rogers, Speaker of the Texas Silver-Haired Legislature, introduced Barbie Butler-Johnson as the new Comptroller for the Texas Silver-Haired Legislature (TSHL). The TSHL fall training session was Oct. 20 – 23, 2019 in Austin. Of the 93 members of the TSHL, 61 attended the training. All paid their own expenses, but Speaker Rogers stated that there may be expenses from the fall training that the TSHL will ask the Foundation to cover. Ms. Rogers stated that the full authorized membership of the TSHL is 123. Dr. Brazier asked what the origin is of the figure of 123. Ms. Rogers stated it is based on regions of Texas. Ms. Rogers stated that the TSHL conducts an orientation for new members in July of odd-numbered years, a training in October of odd-numbered years, and adopts priorities in May of even-numbered years. For the orientation, TSHL paid half of the hotel expenses of members.
New Business	Andie Stafford, Vice President of Watkins Insurance Group presented on insurance for non-profits. Walter Graham moved and Bruce Bower seconded that Andie Stafford explore insurance for TSHLF. All voting voted "aye." There was discussion of funding for new websites for TSHL and TSHLF. Dr. Brazier and Ms. Rogers have met with a person who can update the websites for \$1800 - \$2200. It was moved and seconded that a second bid be obtained. All voting voted "aye." Regarding recruitment of Board members for the Texas Silver-Haired Legislature Foundation, the opportunity to serve has been posted with Mission Capital. Dr. Brazier has also reached out to acquaintances familiar with non-profits. Bruce Bower will develop information to introduce prospective Board members to the TSHLF. TSHLF and TSHL funding and budget allocations will be addressed at the next meeting.
Old Business	Steps will be taken to deliver the remaining (undelivered) auction items from the 2019 Gala. The 2021 Gala is scheduled for February 8, 2021, at the Bullock Museum.
Adjournment	There being no further business, the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 23, 2020
Time: 3:00 PM – 4:15 PM
Place: Mission Capital
Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Gavin Gadberry (Vice-President), Mark Sanders (Treasurer), Hon. John Davis, Denise Bryant, Amanda Kit Tollett, Bruce Bower (Secretary). Additional attendees: Rhonda Rogers (TSHL Speaker (Ark-Tex)), Barbie Butler-Johnson (TSHL Comptroller (Brazos Valley)).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.
Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Minutes	The minutes of the meeting of October 23, 2019 were approved, on motion by the Hon. John Davis and second by Denise Bryant. All voting voted "aye."
Treasurer's Report	Treasurer Mark Sanders presented the Treasurer's Report. On motion by Bruce Bower, second by the Hon. John Davis, the Treasurer's report was approved. Mark Sanders reported on the revenue from the most recent Gala and the expenses of the most recent Gala. Mr. Sanders stated that it is a struggle to get payment for silent auction items.
Officer Elections	On motion by Gavin Gadberry, Dr. Elise Brazier was elected president for 2020, Amanda Kit Tollett was elected Vice-President for 2020, Mark Sanders was elected treasurer for 2020, and Bruce Bower was elected secretary for 2020.
Members' Terms Renewed	The terms of members whose first terms expired in December of 2019 (Dr. Brazier, Walter Graham) were renewed for them to serve a second term.
Insurance	Denise Bryant provided an update regarding insurance. Gavin Gadberry recommended that separate quotes be obtained for Directors' and Officers' Insurance and insurance for the Gala. Denise agreed to pursue quotes.
New Business	Dr. Brazier provided an update regarding the TSHLF website. On motion by Gavin Gadberry, second by the Hon. John Davis, Dr. Brazier was authorized to negotiate a contract for of up to \$10,000 for building and maintaining the TSHLF website.
Old Business	Steps will be taken to deliver the remaining (undelivered) auction items from the 2019 Gala. The 2021 Gala is scheduled for February 8, 2021, at the Bullock Museum.
Adjournment	There being no further business, the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: May 7, 2020
 Time: 3:00 PM – 4:00PM
 Place: Virtual Meeting by Zoom
 Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Gavin Gadberry (Vice-President), Mark Sanders (Treasurer), Hon. John Davis, Walter Graham, Denise Bryant, Bruce Bower (Secretary). Additional attendees: Rhonda Rogers (TSHL Speaker (Ark-Tex)), Barbie Butler-Johnson (TSHL Comptroller (Brazos Valley)).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Minutes	The minutes of the meeting of January 23, 2020 were approved, on motion by Mark Sanders and second by Walter Graham. All voting voted "aye."
Treasurer's Report	Treasurer Mark Sanders presented the Treasurer's Report. On motion by Bruce Bower, second by Gavin Gadberry, the Treasurer's report was approved. Barbara Butler-Johnson presented the financial report of the Texas Silver-Haired Legislature, which was accepted.
New Business	<ul style="list-style-type: none"> a. Dr. Brazier displayed a mock of the new TSHLF webpage. b. Denise Bryant updated on directors' and officers' insurance and cyber security. Dr. Brazier and Gavin Gadberry plan to review insurance policies with Denise Bryant. c. Dr. Brazier is recruiting new board members. d. There was discussion of a date for the Gala in 2021. A virtual auction was discussed. Denise Bryant stated that fundraising should be ongoing. John Davis raised the possibility of skipping a cycle (in light of the pandemic).
Old/Recurring Business	<ul style="list-style-type: none"> a. John Davis reported that the Constitutional Chairs, which had been auctioned at the Gala, had been taken to the office of First Lady Abbott, in mid-February. John will handle getting the chairs to Billy Milwee. b. There was discussion of having the next Gala be a virtual Gala.
Announcements/updates/next meeting	<p>An update was provided on the TSHL Executive Committee. There was very good participation on the call. A new secretary was elected. Members are working on their resolutions for the 86th Texas Legislature. TSHL plans to meet during three days in late July. In 2018, a one-night stay was funded at the Wyndham in south Austin.</p> <p>The next meeting was set for August 13, 2020 at 3:00 p.m.</p>
Adjournment	There being no further business, the meeting adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: August 13, 2020
 Time: 3:00 PM – 4:30PM
 Place: Virtual Meeting by Zoom
 Minutes taken by Gavin Gadberry

Members attending: Dr. Elise Brazier, Ph.D. (President), Gavin Gadberry (Vice-President), Mark Sanders (Treasurer), Hon. John Davis, Walter Graham, Denise Bryant, Jennifer Perkins. Additional attendees: Rhonda Rogers (TSHL Speaker (Ark-Tex)), Leticia Caballero (guest of Dr. Brazier, invited as prospective Board member).

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Treasurer's Report	<p>Mark gave TSHLF Financial Report Gavin moved to accept the financial report, Elise seconded. Passed unanimously passed.</p> <p>Rhonda gave TSHL Financial Report TSHL virtually spent nothing for the quarter. Don't currently have a comptroller but should have one August 15.</p>
New Business	<p>New Business</p> <p>BOD Insurance Recommendation: Denise reported on recommendation of BOD/TSHLF Insurance. Will have Officers and Directors insurance with \$1M coverage. GL coverage of 1M/2M. Umbrella coverage of \$1M. Cyber Protection \$1M.</p> <p>Mark moved that Elise and Denise be authorized to bind the coverage on behalf of TSHLF, John seconded. Motion passed unanimously.</p> <p>Board Recommendation Appointment: Introduced Leticia to the Board. Leticia summarized her background.</p> <p>Chair Elise recommend that the board authorize her to appoint Leticia to the board. Walter moved, and Jennifer seconded. Motion passed and Chair appointed Leticia.</p> <p>Senior Expo Event: Walter explained the idea of having a Senior Healthcare Fair and Exposition in conjunction with the Gala in 2023. Elise asked where it would occur. Walter same day as the gala. Elise was concerned that the Museum would not hold. Deposit on it has rolled to 2022. Walter thought it should be at a larger venue. If Governor came in, we anticipate have enhanced sponsorships. Rhonda explained the expo in Abilene was very well attended and received, especially with the elderly and those care for those. Elise wondered if event coordinator could have different locations. Walter urges us to try and get the Governor committed for the next Gala with two years to make it happen. John was concerned that we probably will not have much luck getting the Governor. Chair Elise recommended that we continue to explore this as well as other options as alternative fundraisers</p>

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: November 5, 2020
Time: 3:00 PM – 4:00
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Gavin Gadberry (Vice-President), Mark Sanders (Treasurer), Hon. John Davis, Denise Bryant, Jennifer Perkins, Leticia Caballero. Guests: Rhonda Rogers, Janice Hostager.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Minutes	The minutes of the meeting of May 7, 2020, were approved on motion by Dr. Brazier, seconded by Leticia Caballero, all votes being in favor. The minutes of the meeting August 13, 2020, were approved on motion by Dr. Brazier, seconded by Jennifer Perkins, all votes being in favor.
Reports	<p>Rhonda Rogers, Speaker of the Texas Silver-Haired Legislature, presented the TSHL financial quarterly report. Speaker Rogers stated that Wayne Merrill was the new TSHL comptroller and that he had completed a full review of records of the comptroller. Speaker Rogers also stated that a new TSHL directory has been printed.</p> <p>Regarding the TSHL legislative report, Speaker Rogers stated that the most recent legislative session had been a virtual session, the first virtual one ever. The TSHL Legislative Report has been delivered to each member of the Legislature. With the new virtual approach, TSHL members from anywhere can testify. Conducting the legislative session by virtual means saved money. TSHL members voted using Survey Monkey.</p> <p>Mark gave TSHLF Financial Report. Gavin Gadberry asked that a presentation by Wells Fargo Advisors occur, as had occurred previously. Gavin Gadberry moved to accept the financial report; Bruce Bower seconded. All votes were in favor.</p>
New Business	<p>Guest Janice Hostager gave a demonstration of the TSHLF website. Ms. Hostager is working on the TSHL website.</p> <p>Dr. Brazier stated that it will be necessary for Amanda Kit Tollett (who has taken a new job) to retire from the Board. She will need to be replaced.</p>
Additional	<p>(1) It was requested that Bruce Bower send By-Laws (the most recent available accompany these minutes).</p> <p>(2) Please read the email message from Dr. Brazier of February 2, 2021 at 1:53 PM that sent the 2020 TSHL Legislative Report Final Aug 22.pdf, the 2020 TSHL Comptroller 4th Quarter Report.pdf, and the 2021-23 TSHL Proposed Budget Final.xlsx.</p>
Next meeting	The next meeting will occur on April 22, 2021, a resetting from the original date.
Adjournment	There being no further business, the meeting of November 5, 2020 adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 22, 2021
Time: 3:00 – 4:30 PM
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Gavin Gadberry (Vice-President), Mark Sanders (Treasurer), Hon. John Davis, Denise Bryant, Jennifer Perkins, Leticia Caballero. Guests: Frank Netherton, Rhonda Rogers, Barbara Aydtlett.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order, and the presence of a quorum was established.
Minutes	The minutes of the meeting of November 5, 2020, were approved on motion by Dr. Brazier, seconded by Mark Sanders, all votes being in favor.
Reports	<p>Frank Netherton of Wells Fargo Advisors gave a presentation and answered questions. Following this, no change in the investment portfolio of the Foundation was requested nor made.</p> <p>Mark Sanders presented the TSHLF financial report. The report was approved on motion by Bruce Bower, seconded by Walter Graham, all votes being in favor.</p> <p>Rhonda Rogers presented the TSHL financial quarterly report. The report was approved on motion by Dr. Brazier, seconded by Mark Sanders, all votes being in favor.</p>
New Business	<p>Rhonda Rogers reported regarding the TSHL orientation meeting. It will occur July 18 – 22, 2021. It will be in person, with precautions. There are 20 new members if TSHL. The venue will be the Marriott Courtyard in Pflugerville. Costs are being minimized. TSHL will have its own sound system. In the past, TSHLF paid for 50% of the members' costs for attending the orientation. Ms. Rogers requested that TSHLF pay 50% of the hotel bill for the orientation and 50% of the hotel bill for the training. Ms. Rogers and Dr. Brazier and Mr. Sanders will work out the details for these cost-sharings. The new TSHL website will launch at the orientation. Ms. Rogers stated that she is revising the TSHL Official Documents book.</p> <p>Walter Graham reported regarding the TSHL Town Halls. They were good public relations for TSHL. TSHL netted \$10,000 from the Town Halls. TSHL wants to put \$10,000 into the next Gala and receive recognition. Gavin Gadberry moved that the \$10,000 be accepted and that the work in the Town Halls be recognized. This was agreed.</p> <p>Bruce Bower will send proposed revised By-Laws.</p>
Gala	The next Gala will be on February 21, 2023 at the Bob Bullock Museum.
Next meeting	The next meeting will occur on August 12, 2021, at 3:00 PM.
Adjournment	There being no further business, the meeting of April 22, 2021 adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: August 19, 2021
Time: 3:00 – 4:30 PM
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Walter Graham, Hon. John Davis, Jennifer Perkins, Bruce Bower. Guest: Rhonda Rogers.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order. There were not sufficient attendees for a quorum.
Minutes	The minutes of the meeting of April 22, 2020, were approved on motion by Walter Graham, second by Jennifer Perkins, all votes being in favor.
Reports	<p>Mark Sanders had submitted the TSHLF financial report by email. The report was approved on motion by Bruce Bower, seconded by Dr. Brazier, all votes being in favor.</p> <p>Rhonda Rogers presented the TSHL financial quarterly report. The report was approved on motion by Walter Graham, seconded by Bruce Bower, all votes being in favor.</p> <p>Rhonda Rogers presented an update on the TSHL Orientation meeting, which had occurred July 18 – 22, 2021.</p>
New Business	New Business on the agenda included proposed revised By-Laws were discussed, TSHL's fall training and the Foundation's support for it, and TSHL website videos. Bruce Bower will send proposed revised By-Laws. For the fall training, TSHL Foundation will pay for ½ of the hotel bill for each member attending during the biennial Training Session. TSHL members still paid for ½ of the hotel bill and a registration fee of \$140 to cover the cost of meals, etc. Members also brought items to cut down on expenses for the Hospitality Room. Members contributed so many items in July that the Operations Committee had to purchase very little for the Hospitality Room.
Old/Recurring Business	Old/Recurring business included an update on the TSHL Official Documents book, TSHL website development, grassroots efforts regarding the next Gala (the efforts began in the spring of 2021), and ongoing TSHLF Board recruitment.
Gala	The next Gala will be on February 21, 2023, at the Bob Bullock Museum.
Next meeting	The next meeting was scheduled for October 21, 2021, to start a 3 pm. There being no further business, the meeting of August 19, 2021 adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: October 21, 2021
 Time: 3:00 – 4:30 PM
 Place: Virtual Meeting by Zoom
 Minutes taken by Bruce Bower

Members attending: Dr. Elise Brazier, Ph.D. (President), Gavin Gadberry (Vice President) Mark Sanders (Treasurer), Walter Graham, Hon. John Davis, Jennifer Perkins, Leticia Caballero, Bruce Bower (Secretary). Guest: Rhonda Rogers.

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.
Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order. A quorum was established.
Minutes	The minutes of the meeting of August 11, 2021, were approved.
Reports (which require no action)	Mark Sanders presented the TSHLF financial report. Rhonda Rogers presented the TSHL financial quarterly report. Jennifer Perkins presented a Texas Medical Association update.
New Business	(a) Dr. Brazier reported that the Hon. John Davis will retire from the Board. Sincere thanks were expressed for the leadership that John provide, both on the Board and in his previous service in Texas Legislature. (b) There was discussion of revised Bylaws. The Members had requested that Bruce Bower (Secretary) prepare amendments to the Bylaws to reduce the number of directors to 9 (from 12), and to remove the limitation on the number of terms a member can serve. Eight (8) members – a majority of the Board – voted in favor. There were no votes in opposition. The Bylaws were accordingly amended and revised. (c) Rhonda Rogers presented on behalf of TSHL.
Old/Recurring Business	Old/Recurring business included an update on the TSHL website development, efforts regarding the next Gala (February 21, 2023), and ongoing TSHLF Board recruitment.
Next meeting	The next meeting was scheduled for January 20, 2022, to start a 3 pm. There being no further business, the meeting of October 21, 2021 adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: January 20, 2022
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following items were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Elise Brazier called the meeting to order. A quorum was established.
Minutes	The minutes of the meeting of October 21, 2021, were approved.
Actions Taken	(1) Mark Sanders, Gavin Gadberry, Jennifer Perkins, Denise Bryant, and Bruce Bower were reappointed to terms ending December 31, 2025. (2) The following were appointed to one-year terms as: president (Dr. Elise Brazier), vice-president (Gavin Gadberry), treasurer (Mark Sanders), secretary (Bruce Bower). These one-year appointments of directors to offices end each year on December 31.
Reports scheduled to be presented	Mark Sanders – the TSHLF financial report. Rhonda Rogers – the TSHL financial quarterly report. Leticia Caballero – a legislative update.
New Business	Updates were provided regarding the website and the gala. The 2023 TSHLF Gala will occur on Wednesday, February 22, 2023.
Recurring Business	There is one vacancy on the TSHLF Board and recruitment will occur to fill it.
Next meeting	The next meeting was scheduled for April 21, 2022, to start at 3 pm. There being no further business, the meeting of January 20, 2022 adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: April 21, 2022
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following topics were addressed:

Topic	Discussion / Action
Roll Call, Quorum	At the request of Dr. Elise Brazier, Jennifer Perkins presided and called the meeting to order. A quorum was established.
Minutes	The minutes of the meeting of January 20, 2022 were approved.
Reports presented	The following reports were received and accepted: Legislative Update by Denise Bryant Mark Sanders submitted the TSHLF financial report. Rhonda Rogers submitted the TSHL financial quarterly report, and provided an update regarding the TSHL Directory.
New Business	New business focused on the 2023 Gala, to occur on Wednesday, February 22, 2023, at the Bob Bullock Museum. A Fundraising Committee, a Marketing Campaign, and a Gala Planning Committee will be necessary. Denise Bryan stated that timelines and deadlines are needed.
Recurring Business	There is one vacancy on the TSHLF Board.
Next meeting	The next meeting has been rescheduled to August 25, 2022 at 4 pm by Zoom.

**Texas Silver Haired Legislature Foundation
Minutes of Meeting of Board of Directors**

Details: August 25, 2022
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Meeting Purpose: This meeting is to discuss ongoing TSHLF business.

Items Addressed: The following topics were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Brazier called the meeting to order. A quorum was established.
Minutes	The minutes of the meeting of April 21, 2022 were approved.
Reports presented	The following reports were received and accepted: Mark Sanders provided a TSHLF financial report. TSHL Speaker Rhonda Rogers with assistance from TSHL Comptroller Wayne Merrill submitted the TSHL financial quarterly report. Rhonda Rogers provided an update regarding the TSHL's legislative session and the resolutions which were passed, including the "Top Ten." Rhonda Rogers had sent the TSHL Second Quarter Financial Report, the TSHL Legislative Report for 2021-2023 and an extensive, informative written update regarding TSHL before the Board meeting, and the updated TSHL seal. The TSHL Legislative Report is also available on the TSHL website (www.tshl.org).
New Business	New business focused on the 2023 Gala, to occur on Wednesday, February 22, 2023, at the Bob Bullock Museum. There was consensus that the services of an event planner will be needed to carry out the preparations for the Gala and to conduct the Gala. Under "staffing needs," there was discussion of having a person as part-time staff (apart from the event planner for the Gala.) This will be considered further.
Future Business	Agenda Items 5. (d through g) and 6 (b,c) were carried over to the next meeting.
Next meeting	The next meeting will be September 22, 2022 at 4 pm by Zoom.

**Texas Silver Haired Legislature Foundation
Minutes of Special Meeting of Board of Directors**

Details: September 22, 2022
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Meeting Purpose: This meeting was a special meeting to discuss TSHLF's 2023 Gala.
Items Addressed: The following topics were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Brazier called the meeting to order at approximately 4:05 pm. A quorum was present, all members of the Board being in attendance. Also, for the Texas Silver-Haired Legislature, Rhonda Rogers, Speaker, attended.
Minutes	The minutes of the meeting of the regular meeting of August 22, 2022, were approved.
Matters considered	The following matters, all relating to the 2023 Gala, were considered. (1) Having a committee to chair a Gala committee. There was not a volunteer for this, and no one was appointed but certain Board members agreed to handle certain tasks. (2) Having an event coordinator. Dr. Brazier will meet soon with the person who coordinated the 2019 Gala. (3) There was discussion of who the honorees should be at the 2023 Gala. The names of potential honorees from the Texas House of Representatives, and from the Texas Senate, and a former state executive who was active in health care were settled on and Jennifer Perkins agreed to contact them. A name for a master of ceremonies was also suggested. (4) Gavin Gadberry agreed to take the lead on recruiting sponsors for the 2023 Gala, with assistance from Leticia Caballero. Walter Graham and Dr. Brazier each have the list of past sponsors. (5) The date for the 2023 Gala was discussed. The date originally considered (February 22, 2023) is Ash Wednesday. At the meeting on September 22, 2022, it was thought best to choose a different date. February 28, 2023, and March 1, 2023, were other dates discussed. Dr. Brazier will communicate with staff of the site of the Gala (the Bullock Museum) to determine if either February 28, 2023, or March 1, 2023, is available. Dr. Brazier reported that the deposit for the Gala has already been paid. Board members expressed the thought that a date near March 2 has the advantage of fitting with a theme around the "birthday of Texas," given that March 2 is Texas Independence Day.
Adjournment	The special meeting of September 22, 2022, adjourned at approximately 5:05 pm.
Next meeting	The next meeting will be the regular meeting on October 20, 2022, at 4 pm by Zoom.

**Texas Silver Haired Legislature Foundation
Minutes of Special Meeting of Board of Directors**

Details: October 20, 2022
Place: Virtual Meeting by Zoom
Minutes taken by Bruce Bower

Meeting Purpose: This meeting focused on TSHLF's 2023 Gala.

Items Addressed: The following topics were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Brazier called the meeting to order at approximately 4:00 pm. A quorum was present, all members of the Texas Silver-Haired Legislature Foundation (TSHLF) Board being in attendance. Also, for the Texas Silver-Haired Legislature (TSHL), Rhonda Rogers, Speaker, attended.
Minutes	The minutes of the meeting of September 22, 2022, were approved. This was the only vote taken at the October 20 meeting.
Reports	Treasurer Mark Sanders presented a TSHLF financial report. TSHL Speaker Rhonda Rogers presented a TSHL financial quarterly report and an update regarding TSHL.
New Business/Gala Update	The following matters, all relating to the 2023 Gala, were considered. (1) A contract with the Bob Bullock Museum has been signed. The 2023 Gala will be held there on February 21 (Fat Tuesday). (2) Mark Sanders agreed to verify that insurance has been paid, for the Gala. (3) Gavin Gadberry and Leticia Caballero will follow up regarding Gala sponsors. (4) Katelind Freeman will be event coordinator for the Gala. A colleague of Mark Sanders will serve as emcee. (5) The Gala auction was considered. Jennifer Perkins stated that the minimum bid should be \$750.00. Dr. Brazier stated that the auction will be live. Denise Bryant suggested that the auction also be online; Dr. Brazier stated that the auction could be live and online. Jennifer Perkins stated that she will explore software for an online auction. Dr. Brazier also stated that the minimum level for a Gala sponsorship should be \$2500.00 (up from \$2000.00). (6) Regarding payment processing, Dr. Brazier stated that she has a fintech contact who can assist. (7) Regarding honorees, Jennifer Perkins planned to focus on that after the November election. Rhonda Rogers mentioned that the theme should be Fat Tuesday.
Old/Recurring Business	The matter of having a TSHLF part-time executive director was discussed. No vote was taken regarding this.
Adjournment	The meeting of October 20, 2022, adjourned at approximately 5:15 pm.
Next meeting	The next meeting will be on December 1, 2022, at 4 pm by Zoom.

Texas Silver Haired Legislature Foundation
Minutes of March 17, 2023, Regular Meeting of Board of Directors

Details: March 17, 2023
Place: Virtual Meeting by Zoom
Minutes prepared by Bruce Bower

Meeting Purpose: This meeting was the first regular meeting of 2023.

Items Addressed: The following topics were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Brazier called the meeting to order at approximately 4:00 pm. A quorum was present. For the Texas Silver-Haired Legislature (TSHL), Speaker Rhonda Rogers attended.
Minutes	The minutes of the most recent regular meeting (October 20, 2022) were approved.
Reports	The 4 th Quarter Treasurer's report by TSHLF Treasurer Mark Sanders was received. The 4 th Quarter TSHL Comptroller's Report by Rhonda Rogers was received.
Officer Appointments	Officers appointed for calendar year 2023 are President, Dr. Elise Brazier; Vice President, Jennifer Perkins; Treasurer, Mark Sanders; Secretary, Bruce Bower.
Departure of Board Member	Gavin Gadberry is departing from the Board. Thanks were expressed for Gavin's many years of devoted service. It is planned to honor Gavin at the next Gala.
New Board Member	On motion by Walter Graham, with Dr. Brazier calling the question, Andrea Logue was appointed as a Board member for the remainder of the four-year term of Gavin Gadberry. The vote to appoint Andrea Logue was unanimous.
Succession Planning	There is currently one vacant board seat. Gavin Gadberry provided the name of a potential candidate who has relevant knowledge and experience. In addition to a currently open board seat, Dr. Brazier and Walter Graham will end their service as board members at the end of this year. Thus, there is a need for recruitment.
Next Meeting	The next meeting will occur on Friday, April 21, 2023 starting at 9:00 am. It will be a Zoom meeting.

**Texas Silver Haired Legislature Foundation
Minutes of April 21, 2023, Regular Meeting of Board of Directors**

Details: April 21, 2023
Place: Virtual Meeting by Zoom
Minutes prepared by Bruce Bower

Meeting Purpose: This meeting was the second regular meeting of 2023.

Items Addressed: The following topics were addressed:

Topic	Discussion / Action
Roll Call, Quorum	Dr. Brazier called the meeting to order at 9 am. A quorum of the Board was present. Rhonda Rogers, Speaker of the Texas Silver-Haired Legislature also attended.
Minutes	The minutes of the meeting of March 17, 2023 were approved
Reports	The TSHLF financial report was received. The TSHL financial report was received.
Succession Plan	Dr. Brazier stated that the succession plan is that Jennifer Perkins is now the vice president and will be vice president until December, after which Denise Bryant will serve as vice president. Dr. Brazier will chair the July meeting and Jennifer Perkins will chair the September meeting.
Introduction of new Board Member	Dr. Brazier asked Andrea Logue, a new Board member to introduce herself. Andrea Logue provided information about her background and experience.
D & O Insurance	Regarding directors' and officers' insurance, Dr. Brazier will obtain a copy of the policy and send it to the Board members.
Fundraising Planning	Dr. Brazier appointed Walter Graham, Denise Bryant, and Bruce Bower to develop a fundraising plan to present to the Board. Walter is the chair of this workgroup. Walter has asked Andrea to join this workgroup, given Andrea's background. The first meeting of the workgroup has been scheduled by Walter Graham and will occur on April 28, 2023 starting at 1 pm.
Strategic Planning	Denise Bryant stated that she will work with Jennifer Perkins on a strategic plan. Rhonda Rogers stated that TSHL has a new strategic plan. Rhonda Rogers stated that the chair of the TSHL strategic planning committee would be a good addition to the TSHLF Board. Rhonda will send the TSHL strategic plan to the TSHLF Board members. Denise stated that what is developed by the workgroup led by Walter will coordinate with the strategic plan.
Adjournment	The meeting of April 21 adjourned at 10:30 am.

**Texas Silver Haired Legislature Foundation
Minutes of July 21, 2023, Regular Meeting of Board of Directors**

Details: July 21, 2023
Place: Virtual Meeting by Zoom
Minutes prepared by Bruce Bower

Meeting Purpose: This meeting was the third regular meeting of 2023.

Actions taken: The following actions were taken:

Topic	Action
Roll Call, Quorum	Dr. Brazier called the meeting to order at 9 am. A quorum of the Board was present. Rhonda Rogers, Speaker of the Texas Silver-Haired Legislature, and incoming Speaker Dr. Sherry Hubbard, also attended.
Minutes	The minutes of the meeting of April 21, 2023 were approved
Reports	The TSHLF financial report was received. The TSHL financial report was received.
Action taken regarding vacant Board seat	Following Dr. Sherry Hubbard describing her background, the Board elected Dr. Hubbard, who is the incoming Speaker of the Texas Silver-Haired Legislature, to the vacant seat on the Board of the Foundation.
Action taken regarding Bylaws	The Board decided that the Bylaws should be amended in regard to ARTICLE IV, Section 1. A. so that the number of directors will be fifteen (15). This is an increase from the current number of nine (9). The Board decided that the Bylaws should be amended in regard to the quorum definition at ARTICLE V, Section 4., so that the quorum will be a majority of the members of the Board of Directors currently serving. This is a change from "a majority of the members of the Board."
Action taken regarding proposed papers to be filed with TSHL Archives	Regarding agenda item "Historical documents archive," the Board decided that the proposed papers of the Foundation, in the list submitted Nov. 5, 2025, by Chris Kyker, Agent, TSHL Archives, will be sent to the Archives. The Board requested that the Board Secretary handle this.
Next meeting and adjournment	It was decided that the next meeting will occur on August 25, 2023; whereupon the meeting of July 21, 2023, adjourned.

**Texas Silver Haired Legislature Foundation
Minutes of August 25, 2023, Special Meeting of Board of Directors**

Details: August 25, 2023
Place: Virtual Meeting by Zoom
Minutes prepared by Bruce Bower

Meeting Purpose: This meeting was a special meeting to consider items listed below under New Business.

Actions taken: The following actions were taken:

Topic	Action
Roll Call, Quorum	Dr. Brazier called the meeting to order at 9 am. A quorum of the Board was present. Board Members attending were Dr. Elise Brazier, Jennifer Perkins, Walter Graham, Leticia Caballero, Dr. Sherry Hubbard, Bruce Bower. Guests were Mike Taylor, Charles Scoma, Wayne Merrill, Edward Rogers, Linda Timmerman, Laure McLaughlin, Ron Wood.
New Business	The agenda stated New Business as adoption of revised bylaws, a plan for expanding the board and timetable for appointing new members, the role of the Foundation, an update on integration of TSHL/TSHLF, and suggestions for the September board meeting agenda.
Action Taken	The only taken was that Restated and Amended Bylaws of the Texas Silver-Haired Legislature Foundation, which had been sent at least 30 days before the meeting, were adopted. The amendments increased the number of director seats to 15 from 9, and changed the quorum to be a majority of directors serving, rather than a majority of authorized directors. The motion to adopt was made by Walter Graham and seconded by Dr. Hubbard; all votes were ayes.
Other Discussion	There was discussion but no action taken regarding a plan for expanding the board and timetable for adding new members, regarding the role of the Foundation, and it was requested that agenda items for the September (regular) meeting be submitted by September 11, 2023.
Adjournment	The special meeting of August 25, 2023 adjourned at 10:11 a.m. The next regular meeting was scheduled for September 14, 2023 at 9:00 a.m.

Texas Silver Haired Legislature Foundation
Minutes of September 14, 2023, Regular Meeting of Board of Directors

Details: September 14, 2023
Place: Virtual Meeting by Zoom
Minutes prepared by Bruce Bower

Meeting Purpose: This meeting was the third regular meeting of 2023.

Actions taken: The following actions were taken:

Topic	Action
Roll Call, Quorum	The meeting was called to order at 9:00 AM. A quorum of the Board was present, board members in attendance being: Dr. Elise Brazier (TSHLF President), Jennifer Perkins (TSHLF Vice President), Mark Sanders (TSHLF Treasurer), Bruce Bower (TSHLF Secretary), Walter Graham, Denise Bryant, Leticia Caballero, Dr. Sherry Hubbard (TSHL Speaker), Wayne Merrill (TSHL Comptroller). Guests in attendance being: Charles Scoma (TSHL Speaker Pro Tem), Edward Rogers (TSHL Deputy Speaker Pro Tem); Mike Taylor (TSHL Chair of Organizational Structure Committee, Chair of Technology); Ron Wood (TSHL Member); Laure McLaughlin (TSHL Member).
Minutes	The minutes of the regular meeting of July 21, 2023 were approved. The minutes of the special meeting of August 25, 2023 were approved.
Reports	TSHLF and TSHL financial reports had been received at the July 21, 2023 meeting. At the September 14, 2023 meeting, Walter Graham requested a detailed breakdown regarding the Gala.
Action taken regarding vacant Board seat	Wayne Merrill, Comptroller of the Texas Silver-Haired Legislature, was elected to the vacant seat on the Board of the Foundation (the seat vacated by Andrea Logue). The term of this seat is to the end of December, 2025.
Action taken regarding insurance for officers and directors	The purchase of insurance for officers and directors was authorized.
MOU	TSHL has revised the MOU as a Word document. It will be sent for signature on behalf of the Foundation. (It has been fully signed as of November 20, 2023).
Donation Letters	Donations will be acknowledged. Mr. Scoma stated that gifts need to be acknowledged when received. Dr. Brazier stated that Board member Wayne Merrill will be given the login for the PayPal account. Mr. Rogers stated that a policy is needed to acknowledge gifts. Dr. Brazier stated administrative support will be needed for this.
Bylaws	The Bylaws having been amended on August 25, 2023, there was discussion at the meeting of September 14, 2023 regarding calculating the length of the term of directors filling new seats and filling vacated seats. As to these calculations, no action was taken regarding the Bylaws at the meeting of September 14, 2023.
Old Business	No action was taken under old business. It was stated that the Foundation will not dissolve. It was stated that the terms of officers are terms of one year. (Thus, a director's term as an officer may expire before the director's term as a director expires, given that officer terms are for one year and director terms are for four years. There is no limit on the number of either type of term.)
Adjournment; next meeting.	The meeting of September 14, 2023 ended (adjourned) at 10:20 AM. (Subsequently the next meeting was scheduled for December 8, 2023.)

**Texas Silver Haired Legislature Foundation
Minutes of December 8, 2023, Meeting of Board of Directors**

Details: December 8, 2023
Place: Virtual Meeting by Zoom
Minutes prepared by Bruce Bower

Meeting Purpose: The purpose of this meeting was to discuss business of the Texas Silver-Haired Legislature Foundation. .

Actions taken: The following actions were taken:

Topic	Action
Roll Call, Quorum of Members of the Board	The meeting was called to order at 10:04 AM. A quorum of the Board was present, board members in attendance being: Dr. Elise Brazier (TSHLF President), Jennifer Perkins (TSHLF Vice President, Incoming President), Ron Wood (Elected to the board at this meeting, elected treasurer of the Foundation at this meeting, TSHL Legislative Coordinator); Bruce Bower (TSHLF Secretary), Walter Graham (TSHL Speaker Emeritus), Denise Bryant (Incoming Vice President), Dr. Sherry Hubbard (TSHL Speaker), Wayne Merrill (TSHL Comptroller).
Guests	Guests in attendance were: Charles Scoma (TSHL Speaker Pro Tem, Chair of Strategic Planning), Mike Taylor (TSHL Chair of Organizational Structure Committee, Chair of Technology); Laure McLaughlin (TSHL Chair of Utilities and Natural Resources), Linda Timmerman (Chair of PRRP, Chair of Training), Edward Rogers (TSHL Deputy Speaker Pro Tem), Gary Gerstenhaber (TSHL Chair of Membership Recruitment, Chair of Rural – Urban), Pat Porter (In the 19 th TSHL, Parliamentarian, Chair of Proposed Resolutions Review Panel, Vice Chair, Legislative Action Committee, Secretary, Utilities and Natural Resources Committee, Member, Strategic Planning Committee, Member, Technology Committee).
Action Taken Regarding Minutes	The minutes of the meeting of September 14, 2023 were approved on motion by Sherry Hubbard, second by Wayne Merrill, the question was called, all votes being "aye," the minutes were approved.
Action Taken Regarding New Member	Mark Sanders having resigned from the board, Sherry Hubbard moved that Ron Wood be a member of the board of the Foundation to complete the term of Mark Sanders; Wayne Merrill seconded; the question was called, all votes being "aye," Ron Wood became a member of the board of the Foundation to complete the term of Mark Sanders.
Action Taken Regarding Treasurer	Mark Sanders having resigned from the board, Sherry Hubbard moved that Ron Wood be elected treasurer of the Foundation; Jennifer Perkins seconded; the question was called, all votes being "aye," Ron Wood became treasurer of the Foundation.
Action Taken Regarding Registered Agent	The previous registered agent of the Foundation having moved out of state, Jennifer Perkins moved that Wayne Merrill be the registered agent; Sherry Hubbard seconded, the question was called, all votes were "ayes," and Wayne Merrill became the registered agent of the Foundation.
Action Taken Regarding Foundation Match	Walter Graham moved that the Foundation match the net profits from the TSHL directory sales, to be used for the TSHL Legislative Session. Jennifer Perkins seconded the motion. The question was called and all votes were "aye" and the motion carried.
Old Business	Old business was discussed but no actions were moved or taken.
Adjournment	The meeting adjourned at 11:15 AM