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1988

Texas Silver-Haired Legislature Foundation Minutes, 1988

Texas Silver Haired Legislature Foundation

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SILVER HAired LEGISLATURE FOUNDATION BOARD MEETING

February 10, 1988

The meeting was called to order at 3:05 P.M. by President Mrs. Sue Craig. Judge Scott Bailey gave the invocation.

Members present were President Mrs. Craig; Vice-President Scott Bailey; Treasurer, Mrs. Connie A. Castillo; Secretary, Allen R. Baca and members Mr. Jerry Ribneck, Dr. Edmund Anderson, Mr. Kenneth Ure, Mr. Bill Harper, Ms. Harriet Griffin, and Mrs. AliceAnn Wallace. Members absent were Judge Doug Smith, Mrs. Elenor Holmes, and Judge Royce Smith.

Mr. Harper made the motion to accept the minutes of the last meeting. Motion carried.

Mrs. Castillo, Treasurer submitted a list of contributions she was able to identify from bank statements now in her possession. She also reported that the Foundation account has a balance of \$39,414 as of 2-10-88.

Mr. Harper, chairman of the SHL Finance Committee reported that the bank accounts opened to receive donations from throughout the state will continue to be open. He urged that all legislators should try to keep raising funds for the foundation. Ms. Griffin raised the question as to how much profit was being realized from this program after the cost of printing the inserts is deducted.

A motion that the bill submitted by Mrs. ^{Rache)}~~Dorothy~~ Beall be resubmitted under Mr. Howard Dunnaway's expense budget. He

will be asked to issue a Request for Payment to cover the \$97.62 due Mrs. Beall for costs incurred at a Silver Haired Legislature Committee meeting. This is a one time only item and will not be repeated. An amendment to the motion was passed to submit the bill to the executive Committee of the Silver Haired Legislature. The amended motion passed.

Some discussion resulted from Bill Harper's report about establishing an office, phone, and employment of a person to maintain an office. AliceAnn Wallace reported that the Governor's office may be able to assist somehow with establishing an office.

Mr. Bailey reported for Nominating Committee Chairman Elenor Holmes that the present staff of elected officers continue for one year. A motion congratulating their work was made and seconded by Jerry Ribneck. It carried unanimously.

Mr. Baca, agent and secretary gave his report to the Board. He explained that the records, files and books of the Silver Haired Legislature Foundation had been transferred to the Foundation Treasurer, Mrs. Castillo. Bank statements being received that are addressed to this office are being forwarded to Mrs. Castillo. Checks and cash received at this address are deposited in the bank account here in Austin and receipts sent to the treasurer. Baca stated that the foundation should develop a brochure which explains more clearly what the purpose of the foundation is and how it works.

New Business

President Craig asked the advisory committee members of the Silver Haired Legislature to encourage legislators to raise money locally to help cover their own expenses in the forthcoming sessions.

Judge Bailey reported that the seal of the Silver haired Legislature was the seal of the State of Texas and that the Secretary of State should be contacted for permission to use it as a background for the Silver Haired Legislature Seal.

Additional discussion focused on clarifying that expenses for the sessions would not include travel or hotel expenses for the legislators during the sessions. President Craig explained that a conference call might be necessary in order to approve expenses for the forthcoming Silver Haired Legislative session.

Ms. Griffin made the motion to hold the next meeting on June 1, 1988 at 3:00 P.M. at the Texas Department on Aging office, 1949 So. I-35, Austin, Texas.

The meeting was adjourned at 5:10 P.M.

Allen R. Baca
Feb 10, 1988



ALLEN

Texas Silver Haired Legislature



020306

Texas Silver Haired Legislature Foundation

1949 IH-35 South, 3rd Floor
Austin, Texas 78741

ANNUAL BOARD MEETING

February 10, 1988

3 p.m. TDOA Board Room

Board of Directors:

Joe F. Craig, President
George Scott Bailey, Vice President
Allen Baca, Secretary
Connie Castillo, Treasurer
George Douglas Smith
Bill Harper
Harmond C. Anderson
Arriet Griffin
George Blevins
Kenneth Ure
Elenor Holmes
George Royce Smith

PROPOSED AGENDA

MINUTES.....December 9, 1987 Meeting

REPORTS

1. Connie Castillo, Treasurer
2. Allen Baca, Agent
3. Bill Harper, SHL Executive Committee Chair
4. Elenor Holmes, Nominating Committee

UNFINISHED BUSINESS

1. Clarification of Board Policies on SHL expenses.
2. Copyright of SHLF Logo
3. Clarification of SHLF Expenditures

NEW BUSINESS

1. Election of Officers
2. SHLF Involvement in SHL Election +

OTHER

RECEIVED

FEB 03 1988

TEXAS DEPARTMENT
ON AGING

TEXAS SILVER HAIRED LEGISLATURE FOUNDATION BOARD MEETING

February 11, 1987

3 p.m.

TDOA Library

- 1. Minutes of January 29, 1987 meeting*
- 2. TSHLF By-laws*
 - a. Clarification and/or ammendments*
 - 3. b. Motion tabled from January 29 meeting -*
Response to the TSHL Executive Committee
- 4. Any other business*
- 5. Adjourn*

SILVER HAIRED LEGISLATURE FOUNDATION BOARD MINUTES
July 5, 1988

The meeting was called to order at 3:05 P.M. by President Mrs. Sue Craig. Other members present were Vice president Judge Scott Bailey; Treasurer, Mrs. Connie Castillo; Secretary, Mr. Allen Baca, Mr. Jerry Ribnick, Ms. Harriet Griffin, Mr. Bill Harper, Mrs. AliceAnn Wallace, and Judge Royce C. Smith. Excused absentees were Mrs. Elenor Holmes and Mr. George Blevins.

A motion by Mrs. Wallace, seconded by Mr. Harper to accept the minutes of the last meeting was submitted. Motion carried.

Mr. O.P. (Bob) Bobbitt, Executive Director of the Texas Department on Aging visited the meeting with some remarks which had just been conveyed to him. Betty King from the State Senate office advised Mr. Bobbitt that they are looking for an office for the SHL on the fourth floor.

A request was received from Mrs. Poppy Hulsey that the expenses of the Silver Haired Legislature recording secretary, Mrs. Rachael Beall, be paid from the unused funds in Mrs. Hulsey's approved budget. Action was deferred to new business. Mrs. Wallace urged it be resolved as soon as possible.

The bank balance of the Texas Silver Haired Legislature Foundation as of July 5, 1988 is \$50,648.18 as reported by Mrs. Castillo, treasurer.

Mr. Baca, secretary/agent reported on a bank communication which urged the Board to consider placement of part of the foundation's account into some form of increased interest bearing deposits. A letter of resignation from Judge Doug H. Smith was received. A motion by Mr. Ribnick, seconded by Mr. Harper was made to accept Judge Doug Smith's resignation. Motion carried.

Two applications for appointment to the Silver Haired Legislature Foundation Board were received. They were Mrs. Elizabeth T. Logan from Corsicana and Mrs. Poppy Hulsey from Tulia. A motion was made by Ms. Griffin and seconded by Mrs. Wallace to elect the nominee by secret ballot. Motion carried and a secret ballot was taken. Mrs. Hulsey received three votes and Mrs. Logan received five. Mrs. Logan will fill the unexpired term vacated by Judge Doug Smith. Her term will expire in December 1990.

A request from IRS for information for Year 1 and 2 about the foundation's operation was submitted to IRS on 6/30/88. A letter requesting a 30 day extension had been submitted by agent Baca prior to notification from the Bank that it had submitted the required information.

Mr. Harper's SHL Finance & Foundation report was made and was to be discussed under new business.

Mr. Harper reported that 54 Silver Haired Legislators were re-elected and 62 were newly elected for the coming session.

Judge Bailey reported that the Attorney General's, attorney Mathison gave approval to both the Silver Haired Legislature and the Silver Haired Legislature Foundation to use the State Seal in its own seal. The approval was given with the condition that it would not be used in commercial promotions.

A motion was made by Mrs. Wallace and seconded by Judge Royce Smith to apply for a copyright of the SHLF seal. The motion carried.

Mr. Harper's report from the Foundation and Finance Committee included a brief budget covering costs of ID cards for SHLs, speaker, expenses for materials, meeting rooms, 121 SHL representatives' training for July 31 through August 1, 1988.

Judge Bailey requested a point of order that this request did not conform to the Memorandum of Understanding which exists between the SHL and the SHLF. The chair concurred.

A request from agent Baca to approve some funds which would be used to provide postage, letterheads and envelopes was submitted. President Craig stated that the Foundation could continue its supplies account which was set up for that purpose. Approval for any expenditures from the account would be on a Request for Reimbursement form. A motion was submitted to approve up to \$450 per year for the expense account by Mr. Harper and seconded by Judge Royce Smith. Motion carried.

The Silver Haired Legislature Training Session budget was presented and discussed by Mr. Harper. Ms. Paula Johnson was out of the state because of illness in her family. A motion was made by Judge Smith and seconded by Mr. Harper to accept the budget as presented. Discussion included changing the term training to "briefing". Ms. Griffin raised a question about how much people like Dr. Cole charge for their part in the briefing program. Mr. Harper stated that he was not sure since the budget did not spell out the costs by line item. A motion was made by Judge Smith and seconded by Mrs. Castillo to approve a budget of not more than \$19,000. Item I of the proposed budget shall not exceed 116 Legislators for briefings. Item II should include speakers and clerks. All expenditures shall be used for educational related briefing and shall not exceed \$19,000. This is in compliance with the stated purposes of the SHLF and the Memorandum of Understanding approved by both organizations. Motion carried unanimously. Copies of the approved budget are to be sent to the Finance Committee Chairman of the SHL, Ms. Johnson and Mrs. Hulsey with exceptions noted.

After some discussion about the draft SHLF brochure Baca submitted, Mr. Ribnick accepted the job of chairman of the brochure development and would report at the next meeting.

Bills to be acted upon were discussed.

Publicity campaign by Jerome Ray.....\$500.00

Rachael Beall's bill for supplies

(Mrs. Hulsey's budget).....\$179.28

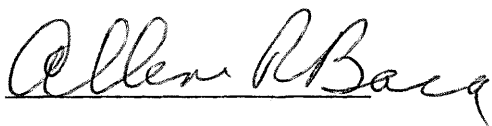
Howard Dunnaway.....\$47.40

\$726.68

The motion was made by Mrs. Castillo and seconded by Mrs. Wallace to approve payment of these bills with the stipulation that future bills be properly submitted as an amended budget item. All voted Aye.

The Budget Review Committee consisting of Mrs. Castillo, Mrs. Wallace and Judge Bailey will make a recommendation at the August Board meeting on investments of SHLF money.

Judge Bailey suggested that we ask Mr. Tim Shank for help in developing deposit specifications which can be submitted to various banking interests for bids. The meeting adjourned at 6 P.M.



Allen R. Baca, Secretary

shlfmin3

(Reviewed by)

Sue Craig, President

To: SILVER HAired LEGISLATURE FOUNDATION BOARD MEMBERS

From: Sue Craig, President

Subject: Board Vacancy

Date: July 27, 1988

Since the death of our newly elected Board member Elizabeth Logan leaves us with a vacancy, it has been suggested that we elect Mrs. Poppy Hulsey since we have already reviewed her resume at the last Board meeting.

The time frame is a little short to send out the forms for attaining additional resumes. Please detach and mail the Mail Ballot below to the secretary, Allen Baca, P.O. Box 12786, Austin, Texas 78711.

SILVER HAIRED LEGISLATURE FOUNDATION BOARD MEETING

August 10, 1988, 3:00 P.M.

TDoA Board Room

AGENDA

✓MINUTES of the July 5, 1988 meeting

REPORTS

- ✓ 1. Treasurer, Connie Castillo
- ✓ 2. Budget Review Committee
- ✓ 3. Foundation agent, Allen Baca
- ✓ 4. Brochure development, Jerry Ribnick
- 5. Silver Haired Legislature, Bill Harper

UNFINISHED BUSINESS

- 1. Copyright of the Foundation seal
- 2. Policies for submission of budget forms

NEW BUSINESS

NOMINATING COMMITTEE FOR 1989 OFFICERS

- 1. Board terms expiring December 1988 ,

OTHER

A G E N D A

SILVER HAIRED LEGISLATURE FOUNDATION BOARD MEETING

July 5, 1988

Minutes of February 10 Meeting -

Reports -

1. Treasurer, Connie Castillo
2. Foundation Agent, Allen Baca
3. SHL Finance & Foundation Chr., Bill Harper

Unfinished Business -

1. State Seal

New Business -

1. Election of Board Member
2. SHL Training Session Budget - Paula Johnson
3. Foundation Brochure

Other -

MINUTES

1988

SILVER HAired LEGISLATURE FOUNDATION MEETING AUG. 10, 1988

The meeting was called to order at 3pm, August 10, 1988 by President Sue Craig. Members present were: Sue Craig, Judge Scott Bailey, Mr. Jerry Ribnick, Allen Baca, Connie Castillo, Bill Harper, Harriet Griffin, Judge Royce Smith, Alice Ann Wallace and Poppy Hulsey. Elenor Holmes and George Blevins were absent.

The minutes of the July 6, 1988 meeting were reviewed. Judge Bailey asked to amend the minutes to reflect the following statement:

"There is a statement that was listed in there that I had conferred with the Attorney General about the state seal. It actually was a staff attorney, rather than the Attorney General at the Secretary of State Office. Attorney Mathison, said that we could use that seal as long as it was non-profit. Thank you for letting me say this."

A motion made by Mrs. Castillo, seconded by Mrs. Wallace to accept the minutes with the correction, was approved.

The mail-in ballots appointing Mrs. Hulsey to the Board, replacing Elizabeth Logan was confirmed and the Board welcomed Mrs. Hulsey to the Board.

Mrs. Castillo gave the following financial report:

The Foundation balance as of August 10, 1988 was \$51,872.68. The Board approved the expenditures not to exceed \$19,000 for training expenses for this SHL session. A letter from First Republic Bank (now NCNB bank) indicated that the foundation is charged \$600 per year to manage the foundation account. This is their minimum fee for these services. After an account reached \$60,000 the fee is a flat 1% management fee.

Budgeted funds such as those allotted to Mrs. Hulsey, Mr. Ray Ray, and Mr. Dunaway which were not used remain in the treasury until new requests are applied for and approved.

President Craig asked for further discussion on these issues namely, (1) the transfer of \$25,000 into a CD account where better interest is earned, (2) should the account be moved to reduce the \$50 per month charge made by NCNB? (3) We need some clairifaction regarding the procedure of returned unused budgeted funds to the treasury. Mrs. Craig stated that this would be taken up under another subject later.

(1) Discussion concerning the instructions to be given to Mr. Baca concerning the movement of \$25,000 to the best interest rate offered and that it be maintained in an Austin bank for more convenient access and that such investment be placed in a bank where it is protected by FDIC.

(2) After reviewing the services being provided by the bank to SHL Foundation, the account should remain with NCNB.

A motion was made and seconded to instruct Mr. Baca to transfer the \$25,000 into an account in Austin which will draw the highest rate of interest and that this be done before December 1, 1988. A second recommendation was to move the balance of \$26,872.68 into a money market NOW account where it earns 5.4% interest and also serves as a checking account. The motion was made and seconded to keep the NOW account at the NCNB bank where it is. Motion carried.

Mr. Harper gave his report on the SHL training sessions.

"I thought everything went off beautifully. Everything was quite well planned. Mary Cantrell and her committee put it together well and I think everybody got a lot out of it. There are 116 of us now. We have 60 + new ones, so that puts us up to 180 that have gotten their feet wet. I look forward to great things in this upcoming session. We've done some marketing. Some of the finance committee has said, "We are going to raise you some money." I feel like the people are all committed and reassuring. It was a great training session. It made me proud to be able to be a part of it. I thought that it was handled very nicely."

Paula Johnson was also asked to report on the training session of July 31-August 3, 1988. She reported that so far the training costs total \$13,206.60. Corrections which were acknowledged called for a change in the total to \$13,466.00. Notebook costs and some other small items would be added when the bills come in.

Mr. Ribnick complemented Paula for being able to remain under budget in this training project. Paula went on to state that 60 new SHL were elected and 56 were reelected from the previous session. Millard Guess from Milsap in North Central Texas COG was elected Speaker.

A motion was made and seconded that all Board members of the Foundation be placed on the mailing list of all mailings such as the Silver Bulletin or other releases. Motion carried.

Mr. Ribnick reported on the progress of the SHL

brochure. He distributed a sample and asked about the use of the State seal or the SHL Foundation seal as a cover. He also stated that some pictures of Legislative activities should be included in the brochure. He also needs to know how many do we want printed and whether the SHL and the Foundation should be included.

A motion was made and seconded to accept Jerry's proposal and that 10 to 20,000 should be printed, depending on how much cost is involved. Motion carried.

A report on the development of the 1989 budget began with explanation about revoking initial budget requests from the past year of funds which have not be used. The Executive Committee of the SHL reported that \$4,465.85 in Mr. Dunaway's publicity campaign, \$1,158 in Mrs. Hulsey's fundraising project and \$1,750 in Mr. Ray's program had not been expended. Funds to continue these projects expired September 15, 1988. New requests must be submitted to the Finance Committee of the Foundation

Discussion concerning responses to donations made to the foundation resulted in a motion that the treasurer acknowledge gifts of \$100 or more and that all gifts given in memory of someone like the Elizabeth Logan memorial gifts be indivually acknowledged. The motion was seconded and voted favorably.

Mr. Baca submitted the following budget for the foundation's consideration:

- (1) Postage and 6 casette tapes to record minutes of meetings..... 300.00
- (2) Letters and/or acknowledgment cards..... 200.00
- * (3) Letterheads, envelopes and brochures..\$1,200.00

* Discussion following Mr. Ribnick's brochure proposal indicated a need to add another \$1,000.

Total proposed budget.....\$1,700.00

The motion was made and seconded to approve a total operating budget of \$1,700 through September 1, 1989. Motion approved.

President Craig asked for discussion on developing a Budget Request policy format and a review of the Request for Reembursement forms, currently being used. She explained that our Budget Request policy must be in writing. It should explain exactly, by line item, what funds are requested and what each item is to be used for. This will allow the foundation to review each expenditure in light of what the Federal Exempt certificate permits. These should be submitted at least three months prior to a need to allow time for the foundation to act at a regular meeting.

Further discussion suggested that no more than two signatures should be required for either the Budget Request or the Request for Reembursement. Mrs. Hulsey stated that the requests for reimbursement are not to be zeroxed and used for several requests. Only original copies will be honored by the Finance Committee. A recommendation that the following statement be printed on each Budget Request and Request for Reembursement:

"These funds are not to be used to promote anybody's favorite friend, religion, or race. They will be used only in accordance with the Federal Exempt certificate 501(c)3."

A motion was asked to approve a letter of instructions on the procedure of submitting Budget Requests, time frame of 3 months, the note concerning the use of these funds and the revised Request for Reembursement form. A motion was made and seconded and approved by the board.

Other discussions included an issue of concern from whom the foundation or the SHL should accept donations. Some examples mentioned include:

- Liquor and beer firms
- Owners of nursing homes
- Health Services related organizations

Judge Bailey posed the possibility of putting the Silver Haired Legislature Foundation on the list for receiving surplus state properties for its use in an office which it may need in the future. He mentioned that equipment such as typewriters, computers, desks etc. can be obtained for about 10% of the original cost.

Mrs. Craig announced that three board members terms will be expiring in December. Mrs. Craig, Mrs. Holmes and Judge Royce Smith. All are eligible for another term but not for the same offices. As the bylaws presently read we will be electing a whole new slate of officers: president, vice president, treasurer, secretary in January. Officers may run for other positions but they can not succeed themselves to the same office.

Mrs. Griffin was asked to serve as chairperson of the nominating committee. (She said no. Would serve but

The next meeting will be December 7, 1988 at 3 PM in the Texas Department on Aging offices. Meeting adjourned at 6PM.

Allen R. Baca
Secretary

Not as chair -
Chair - Aliceanne
Bailey
Hulsey served

(Error but
not
corrected)
pp. 13 of
transcript



Texas Silver Haired Legislature



Sue Craig, President
SHL Foundation
Austin, Texas

Please be advised that the following Board members have indicated
their willingness to serve as officers for the 1989 term:

PRESIDENT: Elenor Holmes

VICE PRESIDENT: Jerry Ribnick

SECRETARY: Poppy Hulsey

TREASURER: Judge Royce Smith

This proposed slate has the concurrence of its other members, Judge
Scott Bailey and Poppy Hulsey.

Respectfully submitted:

Aliceanne Wallace, Chairman
Nominating Committee for 1989 Term.

SILVER HAired LEGISLATURE FOUNDATION BOARD MEETING

August 10, 1988, 3:00 P.M.

TDoA Board Room

AGENDA

MINUTES of the July 5, 1988 meeting

REPORTS

1. Treasurer, Connie Castillo
2. Budget Review Committee
3. Foundation agent, Allen Baca
4. Brochure development, Jerry Ribnick
5. Silver Haired Legislature, Bill Harper

UNFINISHED BUSINESS

1. Copyright of the Foundation seal
2. Policies for submission of budget forms

NEW BUSINESS

NOMINATING COMMITTEE FOR 1989 OFFICERS

1. Board terms expiring December 1988

OTHER

SILVER HAIREd LEGISLATURE FOUNDATION

BOARD MEETING, DECEMBER 7, 1988

Meeting was called to order at 3 pm, December 7, 1988 by President Sue Craig in the TDoA Board Room. Members present included Sue Craig, Harriett Griffin, Alice Ann Wallace, Poppy Hulsey, Jerry Ribnick, George Blevins, Judge Scott Bailey, Judge Royce Smith, Elenor Holmes, Bill Harper, Connie Castillo and Allen Baca.

Motion to approve the minutes of the last meeting was made by Bill Harper and seconded by Jerry Ribnick. Motion carried.

A motion to amend the budget to include the payment of \$300 to NCNB for preparing the Form 990 for IRS was made by Judge Bailey and seconded by Jerry Ribnick. Motion carried.

A motion to change the order of business on the agenda was approved to accommodate members who needed to attend the party at Mr. Bobbitt's home and allow the meeting to reconvene at 7 am breakfast at the Holiday Inn on Dec. 8, 1988. Motion carried.

Connie Castillo gave the financial report as follows:

12/7/88 the NCNB Bank balance was.....	\$16,206.62
The CD in NCNB Bank.....	25,000.00
Interest earned from CD.....	<u>473.70</u>
Foundation total.....	\$41,680.32

Jerry Ribnick reported on the SHLF brochure and stated that he still needed two or three photos of SHL action shots. He expects to present a proof by the next meeting.

A motion to appoint a committee to study and revise the bylaws was made by Connie Castillo, seconded by George Blevins. Motion carried. Sue appointed Judge Roy Smith, Chairman, Judge Scott Bailey, Bill Harper, and Jerry Ribnick to serve on the committee. Sue set a deadline for

a draft of the changes to be submitted by January 15, 1988 in order to give the members time to study the recommendations.

Judge Bailey *Poffy*
Sue Craig appointed Alice Ann Wallace to serve as nominating committee chairperson. ~~Elenor Holmes~~ and ~~Connie~~ *Castillo* will also serve on the committee. Sue stated that nominations for board members and officers are to be sent to her and copies sent to Alice Ann prior to the next meeting.

A motion was made by Judge Bailey to suspend the By-laws for clarification purposes, seconded by George Blevins, and passed by the membership.

The meeting adjourned at 4:20 P.M. and was to be reconvened at 8am, Dec. 8, 1988 at the Holiday Inn.

Officers and board members present at the 8A.M. continuation of the meeting included Sue Craig, Connie Castillo, Bill Harper, Judges Smith and Scott Bailey, Harriett Griffin, Elenor Holmes, Jerry Ribnick, SHL Speaker Millard Guess, a guest, and Allen Baca.

A motion was made by Bill Harper, seconded by Jerry Ribnick to adopt the new Request for Reimbursement forms which are to be used by the SHL. The SHL Foundation forms will have some modification where approval is required. Approved.

Dr. Edmund Anderson sent expressions of appreciation to the Board for this opportunity to serve on the SHL Foundation Board.

The next meeting of the SHLF will be on Jan. 23, 1989 at the TDoA offices. The Board was urged to have representation at SHL meetings as well as at SHL Foundation meetings. *7Pm La Quinta Olton*

Following is the revised budget approved by this Board:

SILVER HAIRED LEGISLATURE FOUNDATION BUDGET

1989-1990

TRAINING

\$19,000.

1. Legislators' Briefing
2. Speakers and Clerks
 - a. All expenditures shall be educationally related briefings.

PUBLICITY

1. Video Tapes (Legislators)
 2. Mail-outs
 3. Brochures \$200.00
 4. Letter heads
 - a. Printing, second sheets & envelopes 60.00
 - b. Stamps 300.00
 - c. Acknowledgement Cards (500) 20.00
 - d. Casstte tapes (6 tapes- record minutes) 30.00
 - e. Information Bulletin and distribution 1,000.00
 5. Complete the 990 form for IRS for 1988 and 1989. (\$300 each charged by NCNB) 600.00
- Total..... \$21,500.00

Meeting adjourned at 9:10 a.m., December 8, 1988.


Allen R. Baca

SILVER HAired LEGISLATURE FOUNDATION

BOARD MEETING, DECEMBER 7, 1988

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Following is the revised budget approved by this Board:

7Pm LaQuinto

SILVER HAIRE D LEGISLATURE FOUNDATION BUDGET
1989-1900

TRAINING

\$19,000.

1. Legislators' Briefing
2. Speakers and Clerks
 - a. All expenditures shall be educationally related briefings.

PUBLICITY

1. Video Tapes (Legislators)
 2. Mail-outs
 3. Brochures \$200.00
 4. Letter heads
 - a. Printing, second sheets & envelopes 60.00
 - b. Stamps 300.00
 - c. Acknowledgement Cards (500) 20.00
 - d. Casstte tapes (6 tapes- record minutes) 30.00
 - e. Information Bulletin and distribution 1,000.00
 5. Complete the 990 form for IRS for 1988 and 1989. (\$300 each charged by NCNB)..... 600.00
- Total..... \$21,500.00

Meeting adjourned at 9:10 a.m., December 8, 1988.


Allen R. Baca

PROPOSED BUDGET FOR THE TSHL PRELIMINARY SESSION
FOR APPROVAL BY THE TSHLF BOARD

I. U.T. JESTER CENTER 120 PERSONS X \$113.25 = \$13,590.00

II. SPEAKERS, TRAINERS

III. EXPENSES FOR MATERIAL, COMMUNICATIONS

IV. MEETING ROOM SUPPORT

V. I.D. CARDS, PICTURES FOR TSHL

} 5,410.00

NOT TO EXCEED

\$ 19,000

PROPOSED AGENDA FOR THE SHL FOUNDATION MEETING,
DECEMBER 7, 1988 AT 3PM.

1. Approval of the Minutes of the August 10, 1988 meeting.
2. Reports
 - a. Treasurer
 - b. Budget Review
 - c. Foundation Agent's IRS Audit Report
 - ~~d. Brochure Development~~
 - e. Silver Haired Legislature
 - f. Oversight committee Report on Donations to the foundation, Harriet Griffin and Judge Scott Bailey
3. Unfinished Business
 - a. Adoption of Budget Request Forms
 - ~~b. Brochures~~
4. New Business
 - a. Elect or re-elect members with expiring terms
 - ~~b. Consider Bylaws, Article 6, Section I~~
5. Other

Feb. meeting date

*Copy 17
501 C3
to Alice Anne
+
5821*

*Revised
by Feb. meeting
Harriet - chair
501 C3 - chair
Ridnick
Bailey
(input in
two weeks)*

Feb. 9th

Joe - Application